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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Provisions were made via the original contract EL005702 (ordinance 1934-2005, passed by Council 11/21/05) to provide for an additional extended term period for software maintenance and support. The Unisys Libra system directly supports mission critical applications, including City payroll and Police Law Enforcement Agencies Data System (LEADS). The city has a need to extend the maintenance and support period to allow sufficient time to retire the Legacy mainframe system (within two (2) years; and migrate the city's current payroll application to a new Technology platform, Columbus Human Resource Information System (CHRIS). It would not be in the best interest of the city to procure a different mainframe system for two years, as it would not be cost effective.

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2. Informal bid procedure used:       Yes       No      Explain:

The Department of Technology obtained the best and lowest possible offer (\$57,555.12) through extensive negotiations with Unisys Corporation. The department could not foresee the need for additional goods or services at the time the original contract was created because the expectation was to have the impacted applications migrated off of the Libra system by 2010.

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3. Informal bids received and prices for each:

NA

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4. If lowest bid was not accepted, Explain:

NA

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Ordinance No.: 0505-2011

Approved By: Authorized Approval on Corresponding Legislative File

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