

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES  
CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

Although Oracle software can be purchased from third party vendors, only Oracle Corporation can supply maintenance and support.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The current DPU Asset and Maintenance management system is Oracle. The Oracle operating system has been in place since April 1998 and is a proprietary system. It would be impractical to change systems for DPU at this time.

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4. Indicate how the price or fee structure was determined:

The fees are based on an hourly rate and travel expenses for their staff to be on site. Their rates are comparable to other vendors that support various software programs.

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ORDINANCE #: 1750-2008

APPROVED \_\_\_\_\_  
BY: Authorized Approval on Corresponding Legislative File

DATE: \_\_\_\_\_

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