
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: _____

2. Informal bid procedure used: Yes No Explain:

Dayforce is the current contract holder and the only Software As A Service (SaaS) provider for its products. Besides improving the overall experience of City employees when interacting with HRIS systems and providing a consistent enterprise offering of functionality, a major goal of this project is to consolidate the City's HR related systems into a single platform. This will provide the City overall efficiency on operations, reduce the amount of data copied and shared with multiple third parties to enhance data protection, and improve the reporting and data analytics capabilities of the City.

For contingency funds, informal quotes will be obtained or standard government co-operative agreements, such as State of Ohio contracts and term schedules, will be utilized.

3. Informal bids received and prices for each:

To be obtained as needed.

4. If lowest bid was not accepted, Explain:

N/A

Ordinance No.: 3362-2024

Approved By: Authorized Approval on Corresponding Legislative File
