

Samantha Thune

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CERTIFICATIONS, SKILLS, and PROJECTS

- **Certifications:** PMI-trained Project Manager (Agile and Waterfall methods)
- **Major Projects:** Disney Princess x Bath & Body Works collab, Stranger Things x Bath & Body Works collab, Bridgerton x Bath & Body Works collab, Aminah Robinson Artist Residency House restoration, K. Mangus Mural relocation
- **Skills:** Adept with physical inventory management, proficient in MS Office, Outlook, and Adobe Suites

PROFESSIONAL EXPERIENCE

Bath & Body Works

Columbus, OH

Sample and Prop Library Manager

2023–2025

- Directed the consolidation, removal, and organization of props inventory and sample packing, created the inventory library, and supported the move to the new DC3 studio space.
- Filled in for the Production Sample Process: Checked in & processed samples, product cobbling, daily Assortment Catalog file updates, BIA requests, and assisting in photo shoots.
- Reporting for Samples Received, Updated Sample Status, Incoming Sample, Product Production Date, Missing Samples, and QA high-level sample tracking.
- Pull samples/props and review meeting prep for Print, Digital, and Social photo shoots.
- Assist in marketing production and staging on-set photo shoots.
- Coordinate with all cross-functional partners whenever additional requirements are needed in studio production.

Everything But The House

Hilliard, OH

Production Lead

2020–2023

- Identify, research, and catalog miscellaneous artifacts with an emphasis on antique hand-knotted rugs, architectural salvage, and earthenware.
- Curate sales between item genres and coordinate with the photography department to showcase vintage and antique items in the best interest of the clients.
- Establish work schedules for all departments to optimize processing productivity.

Blind Eye Restoration, LLC.

Columbus, OH

Historic Art and Architecture Restoration Specialist

2019–2020

- Researched and applied applications in the historically correct restoration, preservation, and conservation practices.
- Mediated communication between clients and crew members to direct fluid transitions of processes between projects.
- Managed inventory and organization of the studio while working with various sub-contractors divided under multi-level clients.

Interim HealthCare Regional Management Center

Worthington, OH

Systems Coordinator

2019–2020

- Reported directly to both the HR Director and President to relocate the franchise management hub and re-brand the franchise's internal communications, directed multi-departmental specialized projects, coordinated cross-disciplinary contractors, and mediated project execution.
- Created graphics and marketing documents for clinical conferences and leadership programs.

EDUCATION

COLUMBUS COLLEGE OF ART AND DESIGN

Bachelor of History of Art and Visual Culture

Concentration in fiber arts and textiles; minor in studio ceramics