
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The vendor's STS contract expired on 10/28/2020. The vendor reported that the owner died of Covid and the company is now finally owned by his daughters after probate. As such they have had/have to redo all of our certifications, etc. They are currently in the process of extending it but since the renewal date is fast approaching, we are requesting a bid waiver.

2. Informal bid procedure used: Yes No Explain:

A formal RFP was published in 2017 for a 5 year project and Halcyon was selected as the preferred reseller. We are currently in the final year of this 5-year contract.

3. Informal bids received and prices for each:

Received 3 proposals in 2017 and we selected the lowest/best bid.

4. If lowest bid was not accepted, Explain:

N/A

Ordinance No.:

Approved By: Authorized Approval on Corresponding Legislative File
