CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

   ☐ Sole source manufacturer/distributor.

   ☐ Sole distributor authorized for this territory.

   ☐ Patented product purchased for owner/developer.

   ☒ Sole company offering this unique service.

   ☐ Other:

2. **Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

   The current database management system for the Clerk's office is Oracle. The Oracle operating system has been ongoing since 2002 and is a proprietary system. It would be manifestly impractical to change the operating platform for the Clerk's office.

3. **Describe efforts to determine/verify that the company is the sole source:**

   Although Oracle software can be purchased from third party vendors, only Oracle USA, Inc can supply an Oracle network license, maintance and support.

4. **Indicate how the price or fee structure was determined:**

   The cost of the service has remained the same since 2002.

Ordinance No.: **0367-2009**
Approved By: **Authorized Approval on Corresponding Legislative File**