

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other A public art installation is planned for the City's North Bank Park. The Columbus Art Commission has requested that Shelly Willis be retained to assist with the artist selection phase of this project. She is currently serving on the Curatorial team for Columbus Public Art 2012.

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2. Detailed explanation of reason (must be completed by division): Ms. Willis is the Director of Public Art for the Sacramento, CA Metropolitan Arts Commission. She has over 15 years experience managing public art projects from inception to installation. She co-edited the book, *The Practice of Public Art* and is a highly regarded professional in the field of public art administration and management. She is currently serving as a curator for Columbus Public Art 2012, a temporary public art installation planned for downtown Columbus and the riverfront during the City's Bicentennial celebrations. The Columbus Art Commission has requested that the City (Development Department) retain Ms. Willis to oversee the artist selection phase of the North Bank project and advise the City during the Commissioning and installation phase. Ms. Willis has extremely valuable professional public art administration experience that will position the City to complete future public art projects in a successful and responsible manner.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations (with Ms. Willis)

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4. Informal bids received and prices for each: Ms Willis is the best and desired professional consultant to facilitate the North Bank public art project artist selection phase and advise the City thru installation. No other bids were sought. A flat fee of \$20,000 dollars all inclusive has been negotiated with Ms. Willis for her services. Ms. Willis is the public art professional preferred by the Columbus Art Commission.

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5. If lowest bid was not accepted, explain criteria for award: See entries #2 & #4

ORDINANCE #: 1153-2011

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: July 6, 2011
