

**Information to be included in all Legislation authorizing modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Cornerstone Maintenance Services, Ltd.	01-0852059/ 4-20-2020	Col./OH	MAJ
General Temperature Control, Inc.	31-1201236/ 4-02-2020	Canal Winchester/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**  
Competitive Bid

3. **List the ranking and order of all bidders.**

1. Cornerstone Maintenance Services, Ltd.
2. General Temperature Control, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Cornerstone Maintenance Services, Ltd.  
2620 Adda Ave.  
Columbus, OH 43231

Contact: Jim Skaggs, 614-325-3755, kscornerstone@columbus.rr.com

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This is a contract for HVAC & Air Purification Maintenance Services for the Department of Public Utilities facilities including but not limited to the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and Division of Power substations and buildings. Other Department facilities may be added in the future. The work to be performed under this contract will be mainly HVAC & Air Purification units and their associated equipment and systems that require inspection, sampling, testing, troubleshooting, balancing, media replacement, maintenance, and repair or replacement of failed components. The work may also include updating of software for the various HVAC units or any HVAC associated equipment. Maintenance and repair of piping and ductwork are also considered part of the HVAC and Air Purification systems and therefore part of the required work.

6. **An updated contract timeline to contract completion.**

Year 1 July 20, 2018 to July 19, 2019  
Year 2 July 20, 2019 to July 19, 2020  
Year 3 July 20, 2020 to July 19, 2021  
Year 4 July 20, 2021 to July 19, 2022

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The regular inspection and maintenance of the HVAC and Air Purification Equipment results in the expected and planned life for this equipment. The HVAC and Air Purification equipment provides proper environmental requirements to areas housing sensitive electronics and electrical equipment which monitors, operates and controls many plant processes and equipment. Without the proper environmental requirements, corrosive conditions could cause the failure of these components. Removal and replacement of the failed equipment, both HVAC, electronic and electrical components, would be a major impact to the budget. No community outreach or environmental factors are considered for this project.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the third renewal.

Renewal #1 – \$455,000.00 = \$425,000.00 – DOSD and \$30,000.00 - DOP (PO174063)

Renewal #2 – \$455,000.00 = \$425,000.00 – DOSD and \$30,000.00 - DOP (PO221105)

Modification #1 – \$220,000.00 = \$220,000.00 – DOSD and \$0.00 - DOP (PO258831)

Renewal #3 - \$455,000.00 = \$425,000.00 – DOSD and \$30,000.00 – DOP (Pending)

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The contract will continue to provide HVAC & Air Purification Maintenance Services for various Department of Public Utilities Facilities.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Anticipated renewal. The original contract allows for three (3) extension periods on a year to year basis. This renewal is to provide the funding necessary for the payment of services to be provided through July 2022.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The same exact service is required as originally bid. No lower pricing/more attractive terms and conditions are anticipated at this time.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

This contract will be funded incrementally with renewals on approximately an annual basis. Three contract renewals are anticipated at this time for DOSD and DOP Facilities. If other DPU Facilities are added, if unforeseen issues or difficulties are encountered that would require additional funding, a modification would be requested. The expected cost for this project is as follows:

Original Contract PO126843 - \$397,968.96 (DOSD)  
Renewal #1 - \$455,000.00 = \$425,000.00 (DOSD) and \$30,000.00 (DOP) (PO174063)  
Renewal #2 - \$455,000.00 = \$425,000.00 (DOSD) and \$30,000.00 (DOP) (PO221105)  
Modification #1 - \$220,000.00 = \$220,000.00 (DOSD) (PO258831)  
Renewal #3 - \$455,000.00 = \$425,000.00 (DOSD) and \$30,000.00 (DOP) (Pending)  
Total Estimated Cost - \$1,982,968.96

**13. An explanation of how the cost of the modification was determined.**

The cost to provide HVAC & Air Purification Maintenance Services for DPU facilities is in accordance with the terms of the original contract.

Updated as of 4-10-10