

2017 – 2019 Construction Administration / Inspection Services
McCutcheon Road Street Lighting Improvements, CIP 440007-100007

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No.-Exp. Date</u>	<u>DAX No.</u>	<u>City/State</u>	<u>Status</u>
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
DLZ Ohio, Inc.	31-1268980 – 2/28/20	4939	Columbus, OH	MBR
Stantec Consulting Services	11-2167170 – 9/10/17	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. PRIME AE Group, Inc.
4. CTL Engineering, Inc.

*There was no specific ranking of bidders as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

4. **Complete address, contact name, phone number, e-mail address, and contract number for the successful bidder only.**

PRIME AE Group, Inc.
8415 Pulsar Place, Suite 300
Columbus, OH 43240
Reggie Hood, P.E., (614)-839-0250, rhood@primeeng.com
Joe Warino, jwarino@primeeng.com (Power's contact)
Orig: PO060735 & PO060753
Mod #1: still in process

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time services including resident project inspection for any specific project identified. In general, the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors' claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate

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project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects: General Construction and Acton Road Area Water Line Improvements.

Modification No. 1 included services for two Division of Power projects: Southeast Lions Park Underground Street Lighting Improvements and Livingston Avenue Underground Street Lighting Improvements.

Modification No. 2 (current) includes services for the Division of Power's McCutcheon Road Street Lighting Improvements project.

The McCutcheon Road Street Lighting Improvements project is located in the Northeast community planning area.

*Future modifications are anticipated, but unknown at this time.

6. An updated contract timeline to contract completion.

This is a three-year agreement from 2017 through 2019. The duration of the McCutcheon Road Street Lighting Improvements project is 180 calendar days. Allowing 3 months for the legislation and contract execution process, estimated construction would begin November 2017 and be completed by May 2018.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This work is being performed with the City of Columbus's goal to light every street. The addition of lighting within the McCutcheon Road area would provide both a sense of safety and security to the residents. This may also deter criminal activity, which would lessen the financial impact on city resources such as the Police and Fire departments.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Modification No. 1:

Ord# 1747-2017

Southeast Lions Park Underground SL Imp's - \$22,585.90

Livingston Avenue Underground SL Imp's - \$43,391.27

*Future modifications are anticipated, but unknown at this time.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the Division of Power's McCutcheon Road Street Lighting Improvements project.

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 0838-2017, as well as Modification No. 1 under Ordinance No. 1747-2017.

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated three firms were to provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting PRIME AE Group, Inc. was explained in Ordinance No. 0838-2017.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Agreement Amount:	\$547,217.50 (PO060735 & PO060753)
Modification 1:	\$ 65,977.17 (still in process)
Modification 2 (current):	\$ 32,806.63
Total (Orig. + Mods. 1 & 2)	\$646,001.30

13. **An explanation of how the cost of the modification was determined.**

A Cost proposal was provided by PRIME AE Group, Inc., reviewed by the Division of Power, and was deemed acceptable.