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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

N/A

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**3. Describe efforts to determine/verify that the company is the sole source:**

Daystar Computer Systems, Inc. is the owner, developer and sole provider of both Legistar's software services and maintenance.

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**4. Indicate how the price or fee structure was determined:**

We have an 100% credit for the Legistar 4.8 license towards the L5 license and subscription service. The cost of the conversion is standard based on the total amount of records to be converted. The standard conversion price includes: remote set-up of the hosted database (one live database and one training database), project management and training services. The City purchased additional custom report services at \$200 hour and 6 additional days of training at \$1,200.

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**Ordinance No.:** 0807-2011

**Approved By:** Authorized Approval on Corresponding Legislative File

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