

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Braun & Steidl Architects, Inc.	341414083 05/13/2010	Columbus, Ohio	MAJ
B. DLZ Ohio, Inc.	311268980 03/10/2011	Columbus, Ohio	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP

3. **List the ranking and order of all bidders.**
Braun & Steidl Architects, Inc.
DLZ Ohio, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**
Braun & Steidl Architects, Inc., 234 N. Fifth Street, Columbus, OH 43215
Contact: Mr. James A. Bresler, AIA; (614) 224-9555
Contract No.: EL008891

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This contract provides professional design services and services during construction for the Fairwood Facility Improvements project. This contract will assess the current Fairwood Facility conditions, needed improvements, and evaluate the existing emergency power system and document it in a report. The project currently has three construction contracts planned to be performed.

The first construction contract, F31 - HVAC Improvements, will remove and replace a rooftop Air Handler Unit on the existing building and one boiler on the building's mezzanine. The bids for this contract were received on May 6, 2009.

The second construction contract, F34 – Building Improvements, will replace the existing second story brick fascia with metal siding and related tasks. The construction contract is ready to bid, but is on hold due to funding constraints.

The third construction contract, F35, will replace and upgrade the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road. This contract's bid opening is planned for the Fall, 2009.

The emergency power system evaluation report will determine the need and scope of any improvements required and if an additional construction contract will be necessary for any upgrades of this system.

The actual emplacement of the designed work will be by construction contract. This contract modification will provide additional preliminary and detailed design and bidding assistance for Contract F34, and the construction-phase engineering services for Contracts F31.

Design services have been completed for Contracts F31 and F34, but continue for the remaining portions of the work. The construction of Contract F31 is ready to proceed.

This contract shall be funded by incremental appropriation, through the use of modifications. The future needs for Services During Construction are anticipated to occur late in 2009 and early 2010, for Contracts F34 and F35, at which time future modifications are planned.

6. An updated contract timeline to contract completion.

The Design Professional (DP) began Preliminary Design after the Notice to Proceed was issued on December 15, 2008.

The DP was directed to prepare contract documents for the HVAC Improvements, F31 on April 2, 2009. The design was completed and the construction contract bids were received on May 6, 2009. The construction work will be placed under contract as soon as possible, and the construction services will commence. The construction contract's final completion is expected 120 days from the date that a Notice To Proceed (NTP) is given by the City.

The DP provided the results of the Fairwood building evaluation and required improvements on April 17, 2009. The design for Building Improvements, F34 was completed and the construction contract bidding was placed on hold. After the contract is bid, the construction work will be placed under contract as soon as possible, and the construction engineering services will commence. The construction contract's final completion is expected 180 days from the date that a Notice To Proceed (NTP) is given by the City.

The DP is preparing the contract documents for Contract F35 for the replacement and upgrade of the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road. This contract's bid opening is planned for Fall, 2009. The construction work will be placed under contract as soon as possible, and the construction engineering services will commence.

After the emergency power system evaluation report is received and reviewed, it will be determined if an additional construction contract will be necessary for any upgrades of this system.

7. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification for this contract.

8. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

PROPOSED MODIFICATION NO. 1: \$51,394.00

This modification provides \$26,433.00 of funding for additional Preliminary and Detailed Design services that became necessary in the course of the design development and \$24,961.00 of funding for Services During Construction tasks for Contract F31.

9. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This Contract Modification No. 1 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

10. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. In so much as the majority of this work was planned for and anticipated within the original procurement, it is not reasonable or cost effective to undertake a new procurement to acquire these services.

11. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract	\$242,161.00
Modification No. 1	\$51,394.00
Future Modification No. 2 (estimated 2009 funding)	\$169,000.00
Future Modification No. 3 (estimated 2010 funding)	<u>\$ 28,000.00</u>
CURRENT PROPOSED TOTAL	\$490,555.00

12. **An explanation of how the cost of the modification was determined.**

The cost of this contract modification is consistent with the direct labor, overhead, and profit rates established within the original proposal. The estimate of the quantity of labor required to provide the scope of services for this modification is consistent with the anticipated level of work required for these tasks and is within the anticipated level of funding originally forecast.

13. **Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontracting and MBE/FBE Utilization Report, 5/18/09, Revised.		

14. **Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontracting and MBE/FBE Utilization Report, 5/18/09, and Subcontractor Contact Report, 5/18/09, Revised.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-3-09 (JPM)