



SAS INSTITUTE INC.  
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[www.sas.com](http://www.sas.com)

March 10, 2015

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**Software Representative:**

Alisha West  
City of Columbus OH Department of  
Technology  
FI 3  
1111 E Broad St  
Columbus, OH 43205-1303

**License Agreement Number:** 03739

**Previous Purchase Order:** EL016231

**\*\* THIS IS NOT AN INVOICE \*\***

**It's Time to Renew Your Software Licenses**

This is a reminder that some of your current licenses will soon expire. The attached lists the software product(s) due to expire, the next applicable license period and the associated license renewal fee(s). As an administrative convenience to our customers, some products may be renewed for a partial period (i.e., less than 12 months) to allow all licenses running on the same machine to expire on the same date. In such cases, the renewal fee will be prorated accordingly.

All renewal license fees quoted herein are based on the terms and conditions of the above-referenced License Agreement. Any expanded use of the software, beyond what is authorized in the License Agreement, may result in additional fees.

Please review the attached contact and product information and report any needed changes to our Contracts Department at 800-727-0025, or online at: [contracts@sas.com](mailto:contracts@sas.com). This will ensure that the invoice we send, approximately 30 days prior to the end of the current license period, reflects the most up-to-date information. Upon receipt of payment, a new product authorization code will be provided which will allow the software to continue to operate.

If your organization requires a purchase order to pay the renewal invoice, please begin the requisition process now. Your PO number maybe emailed to [contractspo@sas.com](mailto:contractspo@sas.com).

***Thank you for being a valued customer.***

Processor Based Pricing - see license for further details

Internal Information:  
VIHALL/Future/EMAIL

**Please review the following contact names and addresses and submit any updates or corrections to Contracts Support at:  
support.sas.com/adminservices/  
or  
call 800-727-0025  
9:00 am to 8:00 pm EST  
or  
Fax: 919-677-4444**

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**Invoice Address:**

Accounts Payable Dept  
City of Columbus OH Department of Technology  
PO Box 2949  
Columbus, OH 43216-2949  
+1 614 645-1608  
mabrowder@columbus.gov

**Software Representative (ship to):**

Alisha West  
City of Columbus OH Department of Technology  
FI 3  
1111 E Broad St  
Columbus, OH 43205-1303  
+1 614-645-1514  
AMWest@columbus.gov

**Contract Representative:**

Mark Freeman  
City of Columbus OH Department of Technology  
FI 3  
1111 E Broad St  
Columbus, OH 43205-1303  
+1 614-724-1521  
mafreeman@columbus.gov

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Product ID*	License Period and Description	Fee (USD Funds)
	<b>01AUG2015 - 31JUL2016</b> <b>CITY OF COLUMBUS OH DEPT OF TECHNOLOGY</b> <b>VIRTUALSVR</b>	
527246/SAS	WNT Base SAS <i>2 Virtual Machine Processors</i>	5,570.00
527246/STAT	WNT SAS/STAT <i>2 Virtual Machine Processors</i>	3,970.00
<b>Total excluding tax (USD)</b>		<b>9,540.00</b>

*THIS IS NOT AN INVOICE. Taxes, if applicable, will be added to the invoice unless we have a valid exemption certificate on file.*

*\*If you are using a purchase order, please include your Product ID on the purchase order.*