

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ for the original contract.**

<b><u>Name</u></b>	<b><u>City/State</u></b>	<b><u>Majority/MBE/FBE</u></b>
FMSM	Columbus, OH	Majority
Bird & Bull	Columbus, OH	Majority
EMH&T	Columbus, OH	Majority

2. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Fuller, Mossbarger, Scott & May (FMSM)  
6600 Busch Boulevard, Suite 100  
Columbus, Ohio 43229  
Contract No. EL002095

3. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Original contract work included preparation of Contract Documents for construction of stormwater improvements for the project area. Contract Mod will consist of updating and finalizing easements and Contract Documents necessary to proceed with bidding the project

4. **An updated contract timeline to contract completion.**

Engineering Services to be completed through 2009. See also Appendix A – Time Schedule.

5. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

1. Engineering Services require to modify the Plans to include water line relocation and other changes - \$30,020.92 (EL005394)
2. Engineering Services required to update and finalize easements and contract documents - \$20,000 (the one being requested)

6. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Engineering Services required to update and finalize easements and contract documents.

7. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Delays in the project development necessitated by dealing with issues related with HSDS (Home Sewage Disposal Systems) and coordination with the related Sanitary Sewer Assessment Project resulted in a need to update and revise storm easements and contract documents.

8. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

This work will update documents which have been developed by the consultant, which does not lend itself to be performed by somebody else.

9. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Contract EL002095 – Original Amount \$111,025.35;  
Modification No. 1 (Contract EL005394) - \$30,020.92  
Modification No. 2 (Requested) - \$20,000  
No future Modifications are anticipated at this time.

10. **An explanation of how the cost of the modification was determined.**

The requested \$20,000 amount consists of \$13,696.01 of the itemized additional work, and \$6,303.99 of the contingency amount, to be used if authorized by the City.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.