

Ord. 0573-2019

**Information to be included in all Legislation authorizing
Entering into Contracts:**

The names of all companies bidding, or submitting an RFP or RFSQ

**RR Donnelley
SmartBill Ltd
Kubra Data Transfer Ltd.
CDS Global
Invoice Cloud
FIS Global
InfoSend
Huntington
First Billing Services**

The location by City and State of all companies bidding, or submitting an RFP or RFSQ

**RR Donnelley-Columbus, OH
SmartBill Ltd-Hebron, OH
Kubra Data Transfer Ltd.-Coppell, TX
CDS Global-Des Moines, IA
Invoice Cloud-Noblesville, IN
FIS Global-Jacksonville, FL
InfoSend-Anaheim, CA
Huntington-Columbus, OH
First Billing Services-Centerville, OH**

The status, Majority, MBE or FBE, of all companies bidding, or submitting an RFP or RFSQ

**RR Donnelley-Majority
SmartBill Ltd-Majority
Kubra Data Transfer Ltd.-Majority
CDS Global-Majority
Invoice Cloud-Majority
FIS Global-Majority
InfoSend-Majority
Huntington-Majority
First Billing Services-Majority**

A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

The purpose of this legislation is to authorize the Director of Public Utilities to modify an existing agreement with InfoSend, Inc., to provide Electronic/Traditional Bill Presentment and Payment Application for the Department of Public Utilities. This service will continue to provide the department with a comprehensive electronic billing solution that offers customers the convenience of receiving and paying their City of Columbus utility accounts online or continue to manage their utility account through traditional means. In addition, this environmentally-friendly bill presentment solution will play a significant role in the City's goals of protecting the environment by offering our customers a choice to manage their utility accounts online.

A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The contract was originally legislated in 2013 for work to begin in 2014. The original term of this Agreement was from December 1, 2013 to November 30, 2016. For each year of the three year contract, funds for the services shall be reviewed, and expenditures shall be approved by ordinance of City Council, and appropriation and certification of funds by the City Auditor. Subject to mutual agreement, the term of this Agreement can be extended for two (2) additional one (1) year extensions under the same terms, conditions and pricing stated herein.

Services under this agreement are to be provided over a period of three years. Subject to mutual agreement, the period covered by the ensuing contract, under the same terms, conditions and pricing stated therein can be extended for two (2) additional one (1) year extensions.

Modification #3 (Ordinance 2358-2016) provided funding for the first of two one-year extensions. Modification #4 (Ordinance 2786-2017) provided funding for the second of two one-year extensions. Modification #5 (Ordinance 2704-2018) provided funding for an extension of four (4) months due to delays in implementing a contract with a new vendor. This Modification #6 (Ordinance 0573-2019) provides funding for an extension of three months due to ongoing implementation issues.

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

Funds for the project shall be reviewed and approved each year of the three-year contract by City Council and the Mayor, and Auditor's certification of funds. Notwithstanding any provision in this Agreement to the contrary, the maximum obligation of the City for services described in this agreement for Year 1 was \$1,300,081.00, for Year 2 was \$1,100,000.00, and for Year 3 was \$1,400,000.00. Subject to mutual agreement, the terms can be extended for two additional one-year extensions under the same terms and conditions. The first one-year extension was for \$1,200,000.00. The second of two one-year extensions added no additional funds. The third extension added four months and \$500,000.00 under the same terms and conditions. This contract modification is for an additional three-month period and \$250,000.00 pending review and approval by City Council and certification of funds by the Auditor. The total cost of the contract to date is \$5,750,081.00.

EL014925
Electronic Bill Presentment & Payment Application Services
InfoSend, Inc.

Ordinance #	Passage Date	Amount	Ceiling Contract Amount	City Purchase Order
2233-2013	10/21/2013	\$1,300,081.00	\$1,300,081.00	EL014925
0214-2015	2/23/2015	\$1,100,000.00	\$2,400,081.00	EL016769
0790-2016	4/18/2016	\$1,400,000.00	\$3,800,081.00	PO024465 & PO039595
2358-2016	11/7/2016	\$1,200,000.00	\$5,000,081.00	PO074411
2786-2017	11/20/2017	\$0.00	\$5,000,081.00	N/A
2704-2018	10/22/2018	\$500,000.00	\$5,500,081.00	PO147303
0574-2019		\$250,000.00	\$5,750,081.00	Pending