SOLE SOURCE INFORMATION FORM TO ACCOMPANY LEGISLATION (LIMIT YOUR RESPONSE TO THIS SHEET)

1.	Verification of sole source: (why no other individual or business entity is capable of supplying the needed item)
	(x) sole manufacturer/distributor
	(x) sole company offering this unique service (manufacturer's warranty/product support)
	() other:
2.	Describe efforts to determine that the company was a sole source:
	EMSAR Columbus/Medical Repair, Inc. has provided a letter indicating they are the only authorized service provider for Ferno-Washington EMS cots, currently in use by the Division of Fire.
3.	Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:
	EMSAR Columbus/Medical Repair, Inc. is the only authorized service provider for Ferno-Washington EMS cots, currently in use by the Division of Fire.
4.	Indicate how the price or fee structure was determined:
	Fee structure is based on actual labor and parts charges.
Appro	oved By: Date: Procurement Manager