

GREG J. DAVIES
Director

MEMORANDUM

TO: Paul Rakosky
Director of Finance and Management

FROM: Greg J. Davies
Director of Public Utilities

DATE: November 26, 2013

RE: BID RECOMMENDATION – Gas Chromatographer/Mass Spectrometer System
BID PROPOSAL #SA005173

The Purchasing Office opened formal bids on November 21, 2013 for the purchase of a Gas Chromatographer/Mass Spectrometer System for the Division of Water. Four (4) bids were received.

After a review of the bid proposals submitted, the Division of Water recommends the award be made to Agilent Technologies, Inc., the lowest, responsive and best bidder for Item 1 for an award amount \$98,070.70. It should be noted that Agilent Technologies, Inc. included terms and conditions within bid proposal. They have since provided clarification of those terms and conditions to the Purchasing Office and the bid has been determined to be responsive.

Thank you for your cooperation in this matter. Should you have any questions please contact Pam Davis at 645-6041.

