

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Bids were solicited; however, both bids were determined to be non-responsive. The Department of Building and Zoning Services recommends awarding to Four Winds Interactive due to the interactive features and growth capabilities.

2. Detailed explanation of reason (must be completed by division):

The Department of Building and Zoning Services recommends awarding to Four Winds Interactive due to the interactive features of their product and because it allows for future growth. The Department of Building and Zoning Services believes that no product researched as part of this process would better serve its needs.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Retriever Digital Signage	\$11,990
Four Winds Interactive	\$12,414.50

5. If lowest bid was not accepted, explain criteria for award:

The Department of Building and Zoning Services recommends awarding to Four Winds Interactive due to the interactive features of their product and because it allows for future growth

ORDINANCE #: 2458-2014

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
