

**Ordinance Attachment - AC Template (Expenditure Authorization)**

|                   |
|-------------------|
| <b>Ord Number</b> |
|                   |

|                                  |                                   |
|----------------------------------|-----------------------------------|
| <b>Type: ACDI,<br/>ACPO,ACPR</b> | <b>Purchase Requisition (PR)#</b> |
| ACPO                             |                                   |

| Line # of<br>AC | Project ID | Procurement Category | Dept | Div. | Ob.<br>Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Optional<br>Field | Planning Area | Amount |
|-----------------|------------|----------------------|------|------|--------------|-----------|------|---------|---------|--------|--------|--------|-------------------|---------------|--------|
|                 |            |                      |      |      |              |           |      |         |         |        |        |        |                   |               |        |

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**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer *Between Projects or Subfunds WITHIN the Same Fund***

|                   |
|-------------------|
| <b>Ord Number</b> |
| <b>3145-2019</b>  |

99/50000 (Auditor ALE)

**Transfer From:**

| Line # | Dept. | Div  | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount      |
|--------|-------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|-------------|
| 1      | 50    | 5001 | 01        | 61000     | 2220 | 000000  | MA005   | 500115 | HE37   |        | G401802    |                | \$75,000.00 |

**Transfer To:**

| Line # | Dept. | Div  | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount      |
|--------|-------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|-------------|
| 1      | 50    | 5001 | 03        | 63000     | 2220 | 000000  | MA005   | 500115 | HE37   |        | G401802    |                | \$75,000.00 |

**ORDINANCE ATTACHMENT**

Template To Authorize Transfer Between **Different Funds**

|                   |
|-------------------|
| <b>Ord Number</b> |
|                   |

**TRANSFER FROM (10/69101)**

| Line #       | Dept. | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|--------------|-------|-----|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|
| 1            |       |     | 10        | 69101     |      |         |         |        |        |        |            |                |        |
| 2            |       |     | 10        | 69101     |      |         |         |        |        |        |            |                | \$ -   |
| 3            |       |     | 10        | 69101     |      |         |         |        |        |        |            |                |        |
| Transfer OUT |       |     |           |           |      |         |         |        |        |        |            | \$ -           |        |

**TRANSFER TO (80/49001)**

| Line #      | Dept. | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|-------------|-------|-----|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|
| 1           |       |     | 80        | 49001     |      |         |         |        |        |        |            |                |        |
| 2           |       |     | 80        | 49001     |      |         |         |        |        |        |            |                |        |
| 3           |       |     | 80        | 49001     |      |         |         |        |        |        |            |                |        |
| Transfer IN |       |     |           |           |      |         |         |        |        |        |            | \$ -           |        |