

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Waiver of competitive bidding is requested due to the timing of the project. The City of Columbus Division of Power and Water was under design of a 24" water main along Scioto & Darby Creek Road. During the design process, a customer requested service for a proposed development adjacent to this proposed water main. In order to provide service in a timely manner, three bids were solicited by the customer and the lowest bid was selected to construct the project.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Three bids were received by the developer. Low bid was by Nicholas Savko & Sons. Please see attached bid tabulation for detailed results.

5. If lowest bid was not accepted, explain criteria for award:

Low bid was accepted.

APPROVED BY: _____ DATE: _____
(Authorized Signature)
