

CITY OF COLUMBUS
BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES
CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____
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2. Detailed explanation of reason (must be completed by division):

The current system was installed and has been maintained by Matrix Systems, Inc. and to upgrade the existing system the Division of Police will need to use the same supplier to keep all equipment and services under warranty. The cost of the upgrade is much less than to change to a new system or new warranties that would be necessary.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations
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Informal bids received and prices for each:

Negotiations were conducted by the Facilities Section of the Division of Police to obtain the best possible pricing.

4. If lowest bid was not accepted, explain criteria for award:

Not Applicable

ORDINANCE #:

APPROVED

BY:

DATE:

Authorized Approval on Corresponding Legislative File
