

**Information to be included in all Legislation Modifying a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Braun & Steidl Architects, Inc.	341414083   04/08/2012	Columbus, Ohio	MAJ
B. DLZ Ohio, Inc.	311268980   02/22/2013	Columbus, Ohio	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

RFP

- 3. List the ranking and order of all bidders.**

Braun & Steidl Architects, Inc.  
DLZ Ohio, Inc.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Braun & Steidl Architects, Inc., 234 N. Fifth Street, Columbus, OH 43215  
Contact: Mr. James A. Bresler, AIA; (614) 224-9555  
Contract No.: EL008891

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This contract provides professional design services and services during construction for the Fairwood Facility Improvements project. This contract will assess the current Fairwood Facility conditions, needed improvements, and evaluate the existing emergency power system and document it in a report. The project currently has four construction contracts planned to be performed.

F31 - HVAC Improvements

Provides the removal and replacement of a rooftop Air Handler Unit on the existing building and one boiler on the building's mezzanine.

F34 – Building Improvements

Provides replacement of the existing second story brick fascia with metal siding and related tasks.

F35 – Fairwood Facility and 910 Dublin Road Fuel Station Improvements

Provides the replacement and upgrade of the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road.

F36 – Fairwood Facility Renovations for DPU Reorganization

Provides improvements to building utilization and the necessary renovations to the Fairwood Facility to accommodate the planned DPU reorganization and relocation of Department of Public Utilities (DPU) staff to Fairwood.

The building emergency power system evaluation report's recommendations were reviewed by the City. It was determined that no revisions or upgrades of this system are required at this time.

The actual emplacement of the designed work will be by construction contract. This contract modification will provide preliminary and detailed design services for Contract F36.

Design services have been completed for Contracts F31, F34 and F35.

**6. An updated contract timeline to contract completion.**

The Design Professional (DP) began Preliminary Design after the Notice to Proceed was issued on December 15, 2008.

F31 - HVAC Improvements

The DP was directed to prepare contract documents for the HVAC Improvements, F31 on April 2, 2009. The design was completed and the construction contract bids were received on May 6, 2009. The Notice to Proceed was issued on November 9, 2009. Construction is completed and contract has been closed out.

F34 – Building Improvements

The DP provided the results of the Fairwood building evaluation and required improvements on April 17, 2009. The design for Building Improvements, F34 was completed and the construction contract bidding was placed on hold due to funding constraints. The design was completed and the construction contract bids were received on June 16, 2010. The Notice to Proceed was issued on December 10, 2010. Construction is nearly completed. The contract will be closed out after construction completion.

F35 – Fairwood Facility and 910 Dublin Road Fuel Station Improvements

The DP has prepared the contract documents for Contract F35 for the replacement and upgrade of the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road. The construction contract bids were received on February 17, 2010. The Notice to Proceed was issued on June 28, 2010. Construction is completed and contract closed out is in progress.

F36 – Fairwood Facility Renovations for DPU Reorganization

Additional building improvements were identified in 2011, following the building evaluation report. After approval of this modification, the DP will conduct an existing conditions assessment, prepare a preliminary design report and prepare contract documents for improvements to the Fairwood Facility to accommodate the planned Department of Public Utilities (DPU) reorganization and relocation of DPU staff to Fairwood. The construction contract's bid opening is planned for September 2012. The construction work will be placed under contract as soon as possible, and the construction engineering services will commence. The DP's Services During Construction, that include Technical Project Representation (TPR) to interpret contract requirements and to verify the construction Contractor's compliance with the project's technical requirements, start-up and commissioning assistance, record documentation preparation assistance. Construction Management, Administrative Services, Field Project Representation (FPR) and Materials Testing and Evaluation Services will be performed by others.

Braun & Steidl's services will continue beyond completion of construction to provide "as-built" record drawings of the constructed facilities.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

There are currently four DPU buildings housing Department administrative offices. With the planned DPU reorganization and relocation to the Fairwood Facility, there will be only two. This provides economic advantages by reducing overall facilities operating costs. The two buildings to be vacated currently require major repairs and renovations. By not performing these repairs and renovations, there will be a savings in the capital improvement budget. No community outreach or environmental factors are considered for this project.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

ORIGINAL CONTRACT: \$242,161.00 (EL008891)

Funding provided for Step 1 - Preliminary Design and Step 2 - Detailed Design services for all project phases. Funding provided by DOSD and DOPW.

MODIFICATION NO. 1: \$51,394.00 (EL009727)

Tasks defined and funding provided for Step 3 - Services During Construction estimated to be needed for Contract F31. Funding provided by DOSD.

MODIFICATION NO. 2: \$249,831.00 (EL010706)

Funding provided for required additional design and bidding assistance services for Contracts F34 and F35 and funding, including contingency, for Services During Construction tasks for Contract F35. Funding is provided by DOSD and DOPW.

MODIFICATION NO. 3: \$24,152.00 (EL011094)

Funding provided for Services During Construction tasks for Contract F34. Funding is provided by DOSD.

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

PROPOSED MODIFICATION NO. 4: \$386,000.00

This modification provides \$386,000.00 of funding for an existing conditions assessment, preparation of a preliminary design report and for detailed design services for Contract F36. Funding is provided by DOSD.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The possibility of a Modification No. 4 was anticipated and included in prior legislation. However, the modification was anticipated for possible improvements to the emergency power system, which have now been determined not to be required. Additional building

improvements were identified in 2011, following the building evaluation report in 2009. The work in this Modification No. 4 was not originally anticipated, but is a continuation of the services originally included within the existing contract's scope of service. The work to be performed is to accommodate the planned DPU reorganization and relocation of DPU staff to the Fairwood Facility.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. It is not reasonable or cost effective to undertake a new procurement to acquire these services.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Accurate estimates of cost for the services during construction and the project construction costs, are difficult to produce this early in the project due to the many possible alternatives for facility improvements that will be considered. Following is an estimate of costs for the contract:

Original Contract	\$242,161.00
Modification No. 1	\$ 51,394.00
Modification No. 2	\$249,831.00
Modification No. 3	\$ 24,152.00
Proposed Modification No. 4	\$386,000.00
Estimated Future Modification No. 5 (Budgeted 2012)	<u>\$248,000.00</u>
 CURRENT PROPOSED TOTAL	 \$1,201,538.00

**13. An explanation of how the cost of the modification was determined.**

A cost proposal was provided by Braun & Steidl Architects, Inc. and reviewed by the Division of Sewerage and Drainage and was deemed acceptable.

**14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Forms, October 24, 2011.		

**15. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontractor Work Identification Forms, October 24, 2011.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10