CITY OF COLUMBUS BID WAIVER INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329 (PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1.	Reasons for waiving City Code bid procedure:		
		emergency breakdown causing unplanned need	
		item to be purchased is of a perishable nature	
		need to extend and existing contract	
		there is not enough time to obtain formal bids to satisfy need	
		non-price error on either the bidder's or the City's part in the bid proposal	
		a new law or regulation requires immediate compliance	
	X	Hyland OnBase software for Plus LLC is currently provice maintenance services and	of Hyland Software, Inc. installed and configured the r the Municipal Court Clerk imaging system. 3SG ing the Municipal Court Clerk's Office with software will continue to provide this service through the Schedule (STS) # 533272-3-6: expiration date
2.	Detailed	ailed explanation of reason (must be completed by division):	
	mainten and mai Ohio Sta	ly Franklin County Clerk of Municipal Court is on the Ohio State Term contract for Hyland Software nance and services. This contract gives government agencies a discount on all Software purchases intenance renewals. Hyland requires all respondents to offer the same maintenance pricing of the ate Term. For consistency and to provide a deeper level of support, Hyland recommends their ers leverage the Vendor/Reseller who supports the software that was purchased and configured by	
3.	Informal procedure used:		
		telephone quotations	
	х	written quotations	
		negotiations	
4.	Informa	bids received and prices for each: N/A	
5.	If lowes	bid was not accepted, explain criteria fo	or award: N/A

ORDINANCE #: 3089-2025

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 11/6/2025