

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

- 
1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other Proprietary Product of MorphoTrax, Inc.

- 
2. Describe efforts to determine that the company was a sole source:

See above

- 
3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

N/A

- 
4. Indicate how the price or fee structure was determined:

Written quotes from the vendor

---

ORDINANCE #:

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

---