

OEI Continuation Grant 2023

\$722,375.00

	Deliverable Goals	CelebrateOne Deliverables/Action Plan	Dollar Amount
Deliverable 1:	Administrative Up to 20% of total cost of the grant to support administrative costs. Includes participation in technical assistance (TA) coordinated by ODH. Technical assistance may include: OEI-wide meetings (could require travel for in-person), regional meetings, individual one-on-ones w/ the OEI State Team, TA from external partners or TA from the ODH Office of Health Opportunity (OHO). Validation: Monthly connection to OEI State Team via technical assistance Due date: Monthly; 10th of each month	Funds will cover a percentage of the costs of the team managing the project - Senior Program Manager, Assistant Program Manager, Epidemiologist, and Health Equity Manager. This includes participation in technical assistance coordinated by OOH. In addition, funding will cover other operational expenses including but not limited to: office supplies, outreach materials, professional development, and mileage reimbursement. Payment is anticipated to be approximately \$12,309.58 per month.	\$144,475.00
Deliverable 2:	Monthly Reporting Provide comprehensive monthly reporting on progress towards each grant deliverables using the ODH-provided monthly reporting template. Validation: Submission of completed monthly reporting template. Due date: Monthly; 10th of each month	Costs tied to the management team's work providing comprehensive monthly reporting on the progress of each grant deliverable. Payment is estimated at \$1,493.33 per month.	\$17,290.00
Deliverable 3:	Quarterly Reporting Complete required quarterly reporting template and submit updated documents listed below. All open response questions must be reported to qualify for payment. The following core documents must be included: • Updated workplan (reporting progress on and/or completion of all activities listed must be provided to qualify for payment) • Updated SDOH Team Charter, roster and action plan (reporting progress on and/or completion of all activities listed must be provided to qualify for payment) • Updated Racial Equity Core Team charter, roster and action plan (reporting progress on and/or completion of all activities listed must be provided to qualify for payment) • Data analysis plan (updates and progress on identified data analysis must be provided) • If applicable, mapping of priority service area usage. Quarterly reporting template will be provided by ODH prior to the start of the OE23 grant year. Validation: Submission of completed quarterly reporting template and required attachments Due date: 10th of April, July, October, January	Funding to cover staff costs while completing the quarterly reporting template and providing ODH with required documentation. Payment is anticipated to be \$4,480 per quarter.	\$17,290.00
Deliverable 4:	Workplan Submission of finalized workplan inclusive of all funded scopes of work: organizational capacity (health equity & data), neighborhood navigation and policy. Required workplan content to be provided by ODH in the format of a template. Validation: Submission of finalized workplan (template provided by ODH) Due date: April 10, 2023	Costs to cover a percentage of the management team's costs associated with the development and submission of a workplan inclusive of all scopes of work: organizational capacity (health equity and data), neighborhood navigation, and policy.	\$8,000.00
Deliverable 5:	Organizational Health Equity Self-assessment The Organizational Health Equity Self-Assessment tool issued in year 1 must be re-issued to organization staff in year 2. Year 1 Organizational Health Equity Self-Assessment survey data results serve as baseline data for subsequent years, and to measure progress over time. Validation: Submission of analysis of % change in staff racial equity knowledge and skills, and other local organizational racial equity staff metrics identified Due date: October 10, 2023	Funding to cover a percentage of staff time for the Assistant Program Manager, Epidemiologist, and the Healthy Equity Manager to complete an organizational self-assessment that identifies information for reflection, discussion, planning, and organizational development.	\$7,000.00
Deliverable 6:	Racial Equity Core Team Charter and Roster Maintain the organizational Racial Equity Core Team established in OE22. Core Team will engage in institutional racial equity actions, including the development and implementation of the organizational racial equity plan, though activities such as the “seven ‘C’s” identified by the Government Alliance on Race and Equity1 and outlined in the OE22 competitive solicitation. Maintain a Racial Equity Core Team charter. Charter at a minimum must include: • Charter name • Date/version • Meeting schedule (set standing meeting days/time) • Group Agreement (Ground Rules or Group Norms) • Project mission/define the problem • Call to Action (Why is this project important now? How do you know a problem exists? Include all quantitative and qualitative data available.) • AIM Statement (Specific and Measurable Performance Improvement Goal): (Measure of change) + (in what) + (by whom) + (by when) • Implementation Plan/Milestones (Due dates and durations. Key milestones: Insert target dates and activities.) • Team members: roles, responsibilities • Stakeholders: roles, needs/requirements Validation: Submission a Racial Equity Core Team charter(template provided by ODH) Due date: April 10, 2023	Costs to cover staff time while establishing a Racial Equity Core Team that will develop and implement the organization's racial equity plan	\$5,000.00
Deliverable 7:	Organizational Racial Equity Action Plan Continue to develop, update and implement the racial equity action plan established in OE22. Action plan content should include the five components identified by the Government Alliance on Race and Equity2 and outlined in the OE22 competitive solicitation In addition to submission of the Racial Equity Action Plan, subrecipients will be responsible for meeting the following benchmarks: OE23: • Measurable achievement of identified goalsin the organizational action plan by December 31, 2023. • Complete one training objective seeking to build a common understanding among employees about the organization's equity goals and analysis and its key strategies to achieve them. • Integration of racial equity into at least one organizational policy. • At least 6 meetings by Racial Equity Core Team completed. Validation: Submission of comprehensive action plan inclusive of all five required components Due date: April 10, 2023	Funds will be used to support the Health Equity Manager's efforts to create a racial equity action plan for the organization. Work will be done with the support of the Assistant Program Manager and the Epidemiologist.	\$91,000.00

Deliverable 8:	Organizational Health Equity Training Complete one training objective seeking to build a common understanding among employees about the organization's equity goals and analysis and its key strategies to achieve them. Validation: Provide narrative summary of reason for identified training (ex. data, self-assessment and/or community survey results that influenced identification of this training need), training goals and objectives, training structure, number of attendees, and training outcomes). Due date: January 10, 2024	Narrative will be provided by the due date.	\$30,000.00
Deliverable 9:	Integration of Racial Equity into Organizational Policy Integration of racial equity into at least one organizational policy. For the purposes of this grant, adoption is defined as a detailed outline of the identified policy/practice that will be implemented, and should include necessary agreement from all parties, represented by signatures, needed for future implementation. The policy adoption document must include an explanation of how the change adopted will impact racial equity capacity within the organization. Validation: Submission of policy adoption document and responses to reflection questions Due date: January 10, 2024	Policy adoption document and responses to reflection questions will be provided by the due date.	\$22,852.76
Deliverable 10:	GARE Membership Maintain organization's annual Government Alliance on Race & Equity membership. (Deliverable cost should reflect annual membership fee amount.) Validation: Provide narrative summary of engagement with GARE network Due date: October 10, 2023	Funding to support the organization's application process to join the Government Alliance on Race and Equity as a Core Member.	\$7,500.00
Deliverable 11:	Priority Service Areas Submit final priority service area methodology. Analysis must be complete to qualify for payment. Priority geographies at a zip code or census tract level must be identified and included. Reference Appendix E for priority service area data. OEI teams should refine priority service geographies based on additional data sources and local context. Validation: Submission of priority service areas Due date: March 10, 2023	Costs associated with the management team's time completing the priority service area methodology and identifying target geographies at the zip code or census tract levels.	\$10,000.00
Deliverable 12:	Deliverable 12: Data Analysis Plan Submit data analysis plan of required and locally derived data metrics. Validation: Submission of data analysis plan (template provided by ODH) Due date: April 10, 2023	Funds for staff time to develop and submit a data analysis plan that includes locally derived data metrics.	\$9,500.00
Deliverable 13:	Perinatal Periods of Risk Phase 2 Complete PPOR Phase 2. If subrecipients can validate completion of PPOR Phase 2 in the past 18 months (from deliverable due date), subrecipients will not be required to complete the analysis again. In this case, subrecipients should not allocate any funds to this deliverable. Subrecipients will be responsible for validating completion of PPOR Phase 2 by submitting results completed within the past 18 months to ODH. Submit PPOR Phase 2 results. Results at a minimum must: Investigate the period(s) with the greatest excess mortality according to the methodology outlined by CityMatCH. • Identify the causal pathway for excess fetio-infant mortality. • Estimate prevalence of risk and preventive factors by type of mechanism. • Estimating the impact of the risk and/or preventive factors within the population of interest. • Discuss how the findings will be shared and presented to stakeholders and community partners Note: Most commonly, the Maternal Health/Prematurity period and Infant Health period will need to be explored further during Phase II. Validation: PPOR Phase 2 results submitted Due date: June 10, 2023	support staff time to identify for data analysis and community engagement of partners and stakeholders	\$6,000.00
Deliverable 14:	Data Dissemination Communicate infant mortality or infant mortality-related data through defined channels in order to reach various target groups. Leveraging the Center for Disease Control and Prevention's data dissemination framework ³ to develop and distribute a data product. Reference the OE22 competitive solicitation for the purpose and key components of data dissemination. Examples of data dissemination products that may meet this requirement include (but not limited to): reports, fact sheets, social media posts, infographics, mapping, dashboards, presentation slides, etc. regarding: • Infant mortality or other birth outcomes data presented • SDOH data as it relates to and impacts inequities in birth outcomes (housing, transportation, food insecurity, etc.) • Neighborhood Navigation data as it relates to the OEI team's performance, or the experience of the families served by Neighborhood Navigators Data dissemination products should not just be a resubmission of an already required deliverable. Validation: Submission of data product shared with stakeholders Due date: Quarterly; 10th of April, July, October, January	Staff costs for identifying the channels, developing the content, and delivering infant mortality data to various stakeholders. Payment is anticipated to be \$2,500.00 per quarter.	\$10,000.00
Deliverable 15:	Deliverable 15: Annual Report Submit annual data report. All ODH-required components must be included to qualify for payment. Validation: Submission of annual report Due date: January 10, 2024	Costs associated with the management team's time to draft and submit an annual report that includes all required components identified by ODH.	\$10,500.00

Deliverable 16:	Deliverable 16: Fetal Infant Mortality Review (FIMR) Completion of all required FIMR objectives. Objective 1: Administrative Administrative (25% of maximum level of funding) reimbursement when staff is identified by time equivalent (e.g. 0.5 FTE, 1.0 FTE) and maintained to support the coordination and implementation of deliverables not to exceed 25% of maximum level of funding for FIMR. Reimbursement will be provided in four quarterly payments based on retention of identified staff at the start of the grant period (if there is a vacancy for more than two months of any quarter, reimbursement will not be paid unless a new staff person is identified and approved by ODH during that quarter or before) report to ODH by 4/10/2023, 7/10/2023 and 10/10/2023, 1/10/2024. Objective 2: Quarterly Reports Submission of completed quarterly FIMR reports to ODH for approval by 4/10/2023, 7/10/2023 and 10/10/2023, 1/10/2024. All data fields must be complete to qualify for payment (\$1,500 per quarter). The total amount billed on the quarterly report must match the amount expensed for Deliverable 17 in GMIS per the OEI Running Expenditure Report. Fetal death cases must also be entered into the Case Reporting System with the National Center for Child Fatality Review and Prevention for payment. Case Review Team recommendations and Community Action Team activities must be documented quarterly. Objective 3: Fetal Death Reviews Completion of a minimum required number of fetal death reviews based on 15% of 3-year averages compiled using Vital Statistics (VS) data provided by ODH per Appendix H. Averages will be based on 2018 – 2020 VS data. Quarterly submission of a fetal death review tracking sheet in a format provided by ODH is required. The Quarterly reimbursement and tracking sheet example is included in Appendix H. For all cases reviewed, fetal death cases must be entered into the Case Reporting System with the National Center for Child Fatality Review and Prevention. Final payments contingent upon completion of required number of fetal death reviews and documentation in the Case Reporting System All case	Objective 1: Administrative \$7,375 Costs associated with administrative duties of 1.0 FTE Health Information Technician to coordinate and implement the FIMR program. Quarterly reimbursements at \$1,843.75. Objective 2: Quarterly Reports Costs associated with the development and reimbursements/reports at \$1,500. \$6,000 submission of quarterly reports. Quarterly Objective 3: Fetal Death Reviews \$19,000 Costs associated with completing 15% of fetal death reviews. Quarterly reimbursements at \$4,750. Objective 4: Maternal Interviews \$4,500 Costs associated with conducting maternal interviews. Includes the maximum number of 15 interviews at \$300 per interview	\$36,875.00
Deliverable 17:	Outreach and identification of Black and/or African American People Conduct non-traditional forms of outreach activities to outreach and identify Black and/or African pregnant people (85% of total goal of people served) and additional populations (up to 15% of total goal of people served) as outlined in Appendix F. This deliverable encompasses the top two steps of the Navigation process (outreach and identify) as outlined in the triangle below which demonstrates the process of serving people through Neighborhood Navigation: Validation: Narrative of outreach activities conducted each month via monthly report Due date: Monthly; 10th of each month	cost associated with Neighborhood Navigators to serve 1390 unique moms	\$124,617.24
Deliverable 18:	Serve Black and/or African American People through Neighborhood Navigation Identify, screen, refer and serve Black and/or African pregnant people (85% of total goal) and additional populations (up to 15% of total goal) as outlined in Appendix F. Per Appendix F, serve required minimum of unique people by providing appropriate connections or referrals. Three required follow-ups must be completed to qualify for payment and comply with all REDCap Data Entry protocols, Appendix L. May be reimbursed monthly or quarterly as confirmed by REDCap data entry. At least 15% of awarded OEI grant dollars (not including FIMR) must be tied to this deliverable. This deliverable encompasses the rest of the Navigation process (screen, refer and serve) as outlined in the triangle below which demonstrates the process of serving people through Neighborhood Navigation: Validation: REDCap data as monitored by ODH Due date: Monthly; 10th of each month	Funds intended to cover a majority of the costs associated with the 5.0 FTE Neighborhood Navigators working under this grant. Costs also include a small percentage of Senior Program Manager and the Assistant Program Manager's time overseeing navigation efforts. Total number of unique people to be served is 1390, which amounts to a reimbursement rate of \$133.20 per client served per month.	\$108,356.25
Deliverable 19:	Prioritization of Black/African American Communities Served by Neighborhood Navigation As validated by REDCap data, 85% of people served must identify as Black and/or African American. Reimbursement will be received biannually, at the close of Q2 and Q4, as validated by ODH. A sliding scale (see table below) will be used to determine proportion of reimbursement of this deliverable biannually. Therefore, teams will be eligible for 50% of the annual deliverable amount based on the average proportion of Black/African American people served during the identified quarters (Q1/Q2 and Q3/Q4). Reference Appendix H.1 of the OE22. At least 5% of awarded OEI grant dollars (not including FIMR) must be tied to this deliverable. Proportion of people who self-identify as Black and/or African American 0-19% 20-39% 40-59% 60-84% 85-100% Proportion of Del. # reimbursement 20% 40% 60% 80% 100% Validation: REDCap Data as validated by ODH Due date: Biannually; July 10, 2023 & January 10, 2024	Costs associated with the Neighborhood Navigators and management time to ensure that 80% of people served identify as Black and/or African American.	\$36,118.75
Deliverable 20:	Prioritization of Non-traditional Avenues of Outreach among People Served Per Appendix F, 80% of people served must be identified through non-traditional avenues of outreach. Reimbursement will be received biannually, at the close of Q2 and Q4, as validated by ODH. Validation: REDCap Data as validated by ODH Due date: Biannually; July 10, 2023 & January 10, 2024	Costs associated with a percentage of Navigator and management time ensuring 75% of people served identified through non-traditional means.	\$10,000.00
Deliverable 21:	Social Determinants of Health Team Documents Per OE22 RFP Appendix I, using the ODH-provided template, develop a Social Determinants of Health team document inclusive of: • Team charter • Team roster • Key milestones Validation: Submission of SDOH Team document (template provided by ODH) Due date: April 10, 2023	Costs associated with management's time developing and submitting SDOH documents, including the team charter, roster, and key milestones.	\$5,000.00
Deliverable 22:	Policy Adoption and Collection of Data Based on the upstream policy focus area identified in OE22, achieve adoption of an identified upstream policy in OE23 that will be implemented in OE24.	Costs associated with management's time outlining the policy change area of focus and building out the timeline for selection and adoption.	\$5,000.00
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