

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)**

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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**2. Describe efforts to determine that the company was a sole source:**

Ordinance 2551-2003 pertains to entering into a contract with Daystar Computer Systems, Inc. for the support and maintenance of Legistar, the city's established legislation creation and approval application. Daystar Computer Systems, Inc. is the sole developer of the proprietary Legistar software product.

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**3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Option of seeking an alternate source for support and maintenance of Legistar not available, for the contract will be established between the City and the developers of the proprietary software application.

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**4. Indicate how the price or fee structure was determined:**

Fee structure for yearly support and maintenance was agreed upon in the "design and installation" contract established in December 2001 between the City and Daystar Computer Systems, Inc. (2058-01)

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ORDINANCE #:	2551-2003
APPROVED BY:	<u>Authorized Approval on Corresponding Legislative File</u>
DATE:	November 24, 2003

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