

ITALIAN VILLAGE SOCIETY

August 16, 2016

Ms. Connie Torbeck
Assistant Historic Preservation Officer
City of Columbus
Department of Development
50 W. Gay Street
Columbus, OH 43215

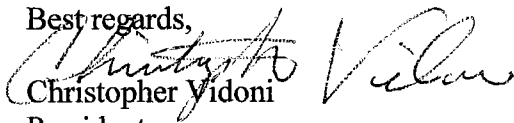
Re: Italian Village Commission

Dear Ms. Torbeck:

Please accept this letter as the recommendation from the Italian Village Society Board of Trustees that Shannon Fergus be considered for the Italian Village Commissioner position that will soon be vacated by Joshua Lapp. A vote by the Italian Village Society membership will take place at the September meeting.

Mr. Lapp has been a dedicated Commissioner and we appreciate his service to the community. We anticipate that Ms. Fergus will also work to balance the needs of community residents and the continuing growth of retail, entertainment and other commercial venues in Italian Village. We look forward to working with Ms. Fergus, her attendance at Italian Village Society meetings, and the enlightenment that she will bring to those meetings as a result of her participation on the Italian Village Commission. Thank you for your dedication to the historic neighborhoods in our community and we look forward to continuing our work with you and others in the Department of Development.

Best regards,


Christopher Vidoni
President
Italian Village Society

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Shannon Fergus
1016 Summit Street
Columbus, Ohio 43201

June 13, 2016

The Honorable Andrew Ginther
Mayor, City of Columbus
City Hall
90 West Broad Street
Columbus, Ohio 43215

RE: Italian Village Commission Appointment Interest

Dear Mayor Ginther,

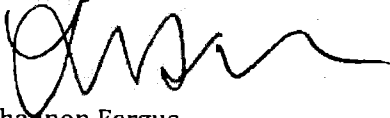
I would like to seek an appointment to the Italian Village Commission upon any upcoming vacancy.

As a resident and homeowner in Italian Village it would be an honor to serve my city and neighborhood by working to preserve, protect, and enhance its unique architectural and historical characteristics while at the same time ensuring that the neighborhood continues its successful revitalization. The preservation of Italian Village is not only incredibly important for our City's history, but also for our City's economic growth.

I believe that my professional and educational experience makes me a well-qualified candidate for this position. I recently received my Masters of City and Regional Planning from The Ohio State University, where I concentrated on economic development and urban revitalization. I have continued to work in these areas at the Capital Crossroads and Discovery Special Improvement Districts (SIDS), where I serve as a Project Manager. In this capacity I manage capital projects and conduct research.

Please find enclosed my resume detailing my professional and educational qualifications. Thank you for your consideration.

Sincerely,



Shannon Fergus

Enclosure

Shannon Alexandra Fergus

PROFESSIONAL EXPERIENCE

Project Manager

Capital Crossroads and Discovery Special Improvement Districts, Columbus, Ohio
April 2014 – Present

- Assist Deputy Director of Operations with management of clean and safe programs, including the Security Managers Network and Downtown Link 800 MHz Radio program
- Manage special projects related to public sanitation such as public restroom and dumpster coordination initiatives, as well as capital improvement projects
- Manage the downtown business and resident hospitality program, coordinating the delivery of over 50 welcome bags and baskets to residents and businesses each month

Operations Coordinator, National Initiatives

Council of State Governments Justice Center, New York, New York
January 2012 – Present (*remote, part-time*)

- Under supervision of the Director of National Initiatives, responsible for tracking and ensuring completion of all federal grant deliverables under three federal grants with a combined worth of over six million dollars per year
- Develop and oversee procurement guidelines and processes for all contracted consultants and partners in conjunction with the Finance Department
- Assist the Director in overseeing all projects within the National Division
- Participate in the grant writing process for all federal grant solicitations, including the organization, final edits, and timely submission of all required materials
- Develop and oversee a new MIS system for grantee and project management, from high-level system planning meetings to day-to-day oversight and system maintenance
- Organize the planning of large-scale policy-focused meetings and conferences of government officials, advocates, and national experts
- Manage division program assistants

Contract Planning Coordinator

planning NEXT, Columbus, Ohio
February 2016 – April 2016

- Drafted and submitted proposals in response to RFPs from jurisdictions around the country
- Drafted and published web posts pertaining to the firm's on-going work
- Assisted planners with data analysis

Legislative Aide

Ohio House of Representatives, Representative Tom Letson, 64th House District, Columbus, Ohio
February 2009 – December 2011

- Managed Representative Letson's office in the Capitol, including all written correspondence, scheduling, and office organization
- Responsible for the development, analysis, and tracking of Representative Letson's legislative initiatives
- Responsible for office communications with press, various agencies, organizations, and interested parties
- Resolved constituent cases for a district of over 110,000 people

Clerk

Ohio House of Representatives, Ways and Means Committee, 128th General Assembly, Columbus, Ohio
February 2009 – December 2010

- Responsible for committee notices and official reports, scheduling of hearings, and meeting minutes
- Responsible for the organization and distribution of legislation, analyses, amendments, and testimony to the members of the committee
- Served as a liaison between the chairman and the various interested parties and government agencies involved in legislative work handled by the committee
- Maintained official public records of the committee's work

EDUCATION

Master of City and Regional Planning

The Ohio State University, Columbus, Ohio
Expected Graduation Date: December 2015

Bachelor of Arts, Political Science

The Ohio State University, Columbus, Ohio
Graduation Date: June 2010

HONORS AND AWARDS

- Knowlton School Faculty Award, 2015
- Knowlton School Best City and Regional Planning Student Project, 2015

PUBLICATIONS AND PRESENTATIONS

"Planning in Ohio: What is a Comp Plan and is it Legally Necessary?" American Planning Association
Ohio Statewide Planning Conference, Toledo, Ohio, 2015.

COMPUTER SKILLS

- Microsoft Office: Access, Excel, Outlook, PowerPoint, Publisher, Visio, Word
- Adobe Suite: InDesign, Photoshop, Illustrator
- AutoCAD
- ArcGIS
- Fluxx MIS

REFERENCES

Cleve Ricksecker, Executive Director, Capital Crossroads and Discovery Special Improvement
Districts

cjricksecker@sidservices.com
614.645.5063

Jaime Greene, Principal, planning NEXT

jamie@planning-next.com
614.586.1515

Michael Grant, Director of Operations, Council of State Governments

mgrant@csg.org
646.383.5730