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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. **In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s):** (Note that these reasons are all based on time. Currently, formal bid average completion time is 189 calendar days.)
- An unanticipated breakdown created an unplanned, emergency need.
  - The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
  - Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
  - Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
  - A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
  - X Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Formal bids were received, however, it is necessary to consider two bids on an informal basis.

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**2. Informal bid procedure used:**     Yes         No        **Explain:** Formal bids were received by the Purchasing Office on 1/26/06. The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06. (Proposal No. SA001875). Three bids were received. One responsive bid was received for Groups 2, 3, & 4. Two bids were received for Group 1, and both were deemed non-responsive. Both bids were rejected to allow the Division to consider them on an informal basis, and award of Group 1 is recommended to the overall lowest and best bidder. Completion of this waiver will allow the contract to be processed on an informal basis with the lowest and best bidder in the shortest time possible.

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**3. Informal bids received and prices for each:**

KOI Pre-Cast – Group 1 – 741.00  
Hughes Supply – Group 1 - \$890.00  
Rinker Materials – Groups 2, 3 & 4 - \$357.47

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**4. If lowest bid was not accepted, Explain:**

Lowest bid submitted for each Group is being accepted.

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