

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

SAS has verified by letter that they are the sole source for renewal of the SAS software application that is used by Columbus Public Health for statistical analysis.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Office of Assessment & Surveillance at Columbus Public Health utilizes SAS to accomplish public health data management, manipulation, and analysis. This work requires SAS due to the extensive scripts/programs that have already been written using the SAS language and are being used to produce the current data management, manipulation and analysis. Switching products would require extensive staff training on a different application's processes and language, thereby decreasing efficiency and work productivity.

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4. Indicate how the price or fee structure was determined:

Written quote from provider.

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ORDINANCE #: 0761-2010

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: \_\_\_\_\_

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