

**BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reason(s) for Waiving City Code Bid Procedure:

- ☐ Purchase made from sole source.
- ☐ Emergency breakdown creating an unplanned need.
- ☐ Item to be purchased is of a perishable nature.
- ☐ It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- ☒ Need to extend or increase an existing contract.
- ☐ Non-price errors on either the bidder's or the City's part in the bid proposal.
- ☐ A new law or regulation which requires immediate compliance.
- ☐ Other:

Explanation: **The current Contractor(s) have strong ties with the service areas and have developed meaningful relationship with the target populations which make it very advantageous to continue the current contract. The Contractor(s) have also played a vital role in the development of the data collection plan and the continuation of this agreement would ensure that the evaluation process can progress with continuity.**

2. Was Informal Bid Procedure Used: ☐ Yes ☒ No Explain:
Informal bidding is in process.

3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved



Director, Recreation and Parks Department

Date:

1/6/15

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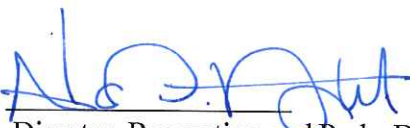
3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved



Director, Recreation and Parks Department

Date:

1/16/15