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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

No effort to bid for an alternate item. The Office of Assessment & Surveillance at Columbus Public Health utilizes SAS to accomplish public health data management, manipulation, and analysis. This work requires SAS due to the extensive scripts/programs that have already been written using the SAS language and are being used to produce the current data management, processing and analysis. Switching products would require extensive staff training on a different application's processes and language, thereby decreasing efficiency and work productivity.

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**3. Describe efforts to determine/verify that the company is the sole source:**

SAS has verified by letter that they are the sole source for renewal of the SAS software application that is used by Columbus Public Health for statistical analysis.

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**4. Indicate how the price or fee structure was determined:**

SAS provided a price quote, reflecting standard pricing for the public sector.

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**Ordinance No.:** 1386-2014

**Approved By:** Authorized Approval on Corresponding Legislative File

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