

(Attachment ORD1649-2005budget)

CONSOLIDATED PLAN

2006 USE OF FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIPS
EMERGENCY SHELTER GRANT
HOUSING OPPORTUNITIES FOR PERSONS
WITH AIDS



MAYOR MICHAEL B. COLEMAN

CITY OF COLUMBUS, OHIO

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2006 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

I. **ACTIVITIES AND FUNDING LEVELS** (Aligned under themes established in the 2005-2009 Consolidated Plan)

A. **AFFORDABLE HOUSING OPPORTUNITY**

Department of Development	<u>CDBG Request</u>
Acquisition and Relocation Compliance Staff	56,553
Affordable Housing Opportunity Fund—CDBG	1,303,241
Emergency Repair Program	400,000
Fiscal Office—Rehab	263,853
Homebuyer Counseling & Housing Development	230,000
Homeless Prevention and Crisis Transition Program	420,000
Homeowner Assistance Staff	1,296,877
Housing Administration	189,311
Housing Development and Finance Staff	169,797
Housing Services Staff	366,810
Department of Finance	
Fair Housing Services Contract	188,814
Department of Health	
AIDS Housing Program	54,504
 AFFORDABLE HOUSING OPPORTUNITY TOTAL	 \$4,939,760

B. **NEIGHBORHOOD & TARGET AREA REVITALIZATION**

Department of Development	<u>CDBG Request</u>
Code Enforcement	597,904
Columbus Compact	31,689
Environmental Nuisance	315,269
Land Reutilization Program	211,481
Neighborhood & Agency Programs	379,504
Neighborhood Planning	152,937
Department of Public Service	
SURF Program	155,287
 NEIGHBORHOOD AND TARGET AREA REVITALIZATION TOTAL	 \$1,844,071

C. ECONOMIC DEVELOPMENT & ECONOMIC OPPORTUNITY

Department of Development	<u>CDBG Request</u>
Business Development Office	\$414,698
Business Financing Office	141,157
Columbus Urban Growth Corporation	213,750
Economic Development Loans (CCDC)	1,468,836
Neighborhood Commercial Development	468,121
Neighborhood Support Fund	499,320
Columbus Neighborhood Design Assistance Center (\$219,735)	
East Fifth Avenue Business Association (\$2,565)	
Franklinton Board of Trade (\$29,070)	
Greater Hilltop Community Development Corporation (\$35,055)	
Greater Linden Business Net (\$2,565)	
Greater Linden Development Corporation (\$51,300)	
Livingston Ave Collaborative for Community Development (\$12,825)	
Long Street Business Association (\$13,680)	
Main Street Business Association (\$35,055)	
Mt. Vernon Avenue District Improvement Association (\$13,680)	
Parsons Avenue Merchants Association (\$22,230)	
Short North Business Association (\$30,780)	
University Community Business Assoc. (\$30,780)	
Columbus State Small Business and Minority Center	23,085
Department of Public Service	
Neighborhood Commercial Revitalization Engineering	174,397
ECONOMIC DEVELOPMENT & ECONOMIC OPPORTUNITY TOTAL	\$3,403,364

D. SUPPORTIVE SERVICES

Department of Health	<u>CDBG Request</u>
Pregnancy Support	\$103,426
Sexual Health Awareness	177,505
Mayor's Office of Education	
Capital Kids	250,000
Department of Recreation and Parks	
Schools Out Program	243,427
SUPPORTIVE SERVICES TOTAL	\$774,358

E. PROGRAMMATIC SUPPORT

	<u>CDBG Request</u>
Department of Development	
Clerical Support	\$112,624
Fiscal and Legislation	169,102
Department of Finance	
Grants Management Staff	486,818
Loan Servicing Contract-Economic Development	45,000
Loan Servicing Contract-Housing	145,000
PROGRAMMATIC SUPPORT TOTAL	\$958,544
TOTAL FUNDING FOR CDBG PROGRAMS	\$11,920,097
Non-Program Expenditures:	
Interest Earnings Payable to HUD	<u>90,000</u>
PROPOSED CDBG BUDGET	<u>\$12,010,097</u>

II. PROJECTED RESOURCES

A. ENTITLEMENT FUNDS

\$7,027,200

B. PROJECTED REVENUES & OTHER RESOURCES

Housing Loan Repayments	\$1,258,797
Economic Development Loan Repayments	2,249,600
Other Revenues	<u>384,500</u>
Total Projected Program Income	\$3,892,897

Interest Earnings Payable to HUD	<u>90,000</u>
Total Projected Receipts	\$3,982,897

Reprogramming of Prior Year Projects	<u>1,000,000</u>
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Sub Total	\$4,982,897
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TOTAL PROJECTED RESOURCES	\$12,010,097
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Less Interest Earnings Payable to HUD	<u>(90,000)</u>
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TOTAL RESOURCES AVAILABLE FOR ACTIVITIES	\$11,920,097
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III. 2006 CDBG FUNDING LIMITS

The CDBG program has regulated funding limits (commonly called “caps”). Planning and administration activities are limited to 20 percent of the program year’s entitlement grant and program income. Public service activities are limited to 15 percent of the program year’s entitlement grant and prior year program income. The table below describes the proposed activities that comprise the City of Columbus cap restrictions.

Activity Title	Planning/ Administration	Public Service
Department of Development:		
Clerical Support	\$112,624	
Fiscal and Legislation	169,102	
Business Development Office	414,698	
Columbus Compact	31,689	
Neighborhood Support Fund	12,825	
Neighborhood and Agency Programs	379,504	
Neighborhood Planning	152,937	
Homebuyer Counseling and Housing Dev. contracts	60,000	170,000
Homeless Prevention and Crisis Transition Program		420,000
Small Business and Minority Center	23,085	
Department of Finance:		
Columbus Urban League – Fair Housing Contract	188,814	
Grants Management Staff	486,818	
Health Department:		
AIDS Housing Staff	54,504	
Pregnancy Support Program		103,426
Sexual Health Awareness Program		177,505
Mayor’s Office of Education:		
Capital Kids Program		250,000
Recreation and Parks Department:		
Schools Out Program		<u>243,427</u>
	Total	
	\$2,086,600	\$1,364,358
Cap Calculation:		
Projected 2006 Entitlement Grant	\$7,027,200	\$7,027,200
Projected 2006 Program Income/ 2005 Program Income	<u>3,892,897</u>	<u>3,664,847</u>
	Total	
	\$10,920,097	\$10,692,047
Planning/Administration and Public Service Caps (20% & 15%)	\$2,184,019	\$1,603,807
2006 CDBG Budget – Cap Percentage with Proposed Activities	19.10%	12.76%

2006 COMMUNITY DEVELOPMENT BLOCK GRANT

IV. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. AFFORDABLE HOUSING OPPORTUNITY

DEPARTMENT OF DEVELOPMENT

Acquisition and Relocation Compliance Staff (\$56,553)

The Acquisition and Relocation staff reviews all CDBG and Empowerment Zone activities for compliance with the Federal Uniform Acquisition and Relocation (UAR) Act, develops or reviews relocation plans and monitors implementation of those plans. They provide technical assistance and training to City Economic Development and Housing divisions, the Columbus Compact and other recipients of CDBG, HOME or Empowerment Zone funds. Additionally, they provide optional relocation assistance to low- and moderate-income individuals required to vacate units due to code enforcement orders.

It is estimated that staff will conduct 350 project reviews for UAR compliance and assist 50 households with optional relocation services.

Affordable Housing Opportunity Fund—CDBG (\$1,303,241)

The Affordable Housing Opportunity Fund activities include:

- A) Home Safe and Sound (Homeownership Assistance Program) - Provides home repair loans and grants of up to \$20,000 plus additional grants to control lead-based paint hazards in Neighborhood Investment Districts and Neighborhood Pride areas. An estimated 75 low- and moderate-income households will benefit.
- B) Home Modification Program- Provides up to \$15,000 grants to homeowners and up to \$10,000 for owners of rental property with income-eligible disabled tenants, to make accessibility modifications. An estimated 14 low- moderate-income households will benefit from this program.
- C) Chores- Provides up to \$1,000 of minor home maintenance to an estimated 75 income eligible elderly homeowners.

Emergency Repair Program (\$400,000)

The Emergency Repair Program provides for the immediate correction of an emergency condition that has been determined to present an imminent danger to the health and safety of the low-income owner-occupants of housing.

300 emergency repairs will be completed.

Fiscal Office—Rehab (\$263,853)

The Fiscal Rehab unit is responsible for financial record keeping for the Housing-Rehab program. These duties include budget preparation, quarterly financial reviews, contract payments and accounts payable.

Homebuyer Counseling and Housing Development (\$230,000)

These funds provide grants for activities that are needed for the City to implement its housing programs and revitalize neighborhoods. The grants include: 1) funding for the Community

Development Collaborative to administer the Community Housing Development Organization capacity-building grants; 2) three grants for homebuyer counseling and education to Columbus Housing Partnership (CHP), Homes on the Hill (HOTH) and Mid-Ohio Regional Planning Commission (MORPC); 3) MORPC for the Joint Columbus and Franklin County Housing Advisory Board (HAB); 4) Community Shelter Board (CSB) for the preparation of the HUD Continuum of Care application; and 5) a grant for assistance with the preparation of the HUD-required Consolidated Plan.

Homeless Prevention and Crisis Transition Program (\$420,000)

Funds are provided to the Community Shelter Board to provide assistance to households in danger of losing their housing (Homeless Prevention Program) and to provide homeless households with funds to find transitional or permanent housing (Crisis Transition Program).

530 households will be served.

Homeowner Assistance Staff (\$1,296,877)

The Homeowner Assistance Staff implements the Home Safe and Sound Program (Homeownership Assistance Program), Emergency Repair Program, Home Modification Program and Chores Program. Activities consist of processing applications, feasibility assessments, the preparation of rehabilitation specifications, regulatory compliance, assisting homeowners in the bid process, construction management and processing of draws and change orders. Additionally, staff performs construction draw inspections for Homeownership and Rental Housing Production/Preservation projects, reviews specifications for Homeownership Development projects and prepares rehabilitation specifications for Land Reutilization Program (land bank) properties in the CDBG service area.

Housing Administration (\$189,311)

The staff manages and administers all housing programs, including the Affordable Housing Opportunity Fund (Homeownership Assistance Program, Home Modifications Program and Chores Program, and Homeownership Development Program), Emergency Repair Program, Homebuyer Counseling and Housing Development, Housing Services (Mobile Tool Library), and Acquisition and Relocation Compliance. Staff also administers the Residential Tax Incentive Program and oversees the Lead Safe Columbus program.

See individual program descriptions for proposed accomplishments.

Housing Development and Finance Staff (\$169,797)

Provides staff and expenses to implement the Homeownership Development Program, American Dream Down Payment Initiative, Rental Housing Production/Preservation Program and to manage the city's housing loan assets.

See Affordable Housing Opportunity Fund description for proposed accomplishments.

Housing Services Staff (\$366,810)

Funds provide staff and expenses to operate the Mobile Tool Library. The Mobile Tool Library provides tools for 30 events such as community clean-ups, park beautification, community gardens and playgrounds and Pride Community Night events. Staff also provides feasibility assessments, specifications and referrals in the Neighborhood Pride areas.

The Mobile Tool Library will loan 1,400 tools to homeowners.

DEPARTMENT OF FINANCE

Fair Housing Services Contract (\$188,814)

The Columbus Urban League (CUL), through a contract with the city, provides fair housing services to the residents of the City. These services include increasing the awareness of fair housing issues, fair housing barrier elimination, housing discrimination redress and preparation and implementation of the Fair Housing Action Plan.

CDBG funds provide for administrative costs to enable the CUL to provide Fair Housing services through research, advocacy, landlord-tenant counseling, housing discrimination investigation, placement assistance and education.

DEPARTMENT OF HEALTH

2006 AIDS Housing Program Staff (\$54,504)

This program coordinates the federal Housing Opportunities for Persons with AIDS (HOPWA) HUD grant, other HIV disease housing grants and services, and an HIV disease housing plan. The HOPWA program provides for the implementation of long-term comprehensive strategies for meeting the housing needs of low-income persons infected with HIV/AIDS and their families.

Staff will manage the HOPWA contracts for the project sponsors; assure Housing Assistance Resources are maintained/expanded and accessible with minimal barriers for income-eligible persons infected with HIV.

B. NEIGHBORHOOD AND TARGET AREA REVITALIZATION

DEPARTMENT OF DEVELOPMENT

Code Enforcement (\$597,904)

The Code Enforcement Program is responsible for making inspections and issues notices and orders to property owners for violations or various sections of the Columbus City Code which include the Health, Sanitation and Safety Code and Zoning and Housing Code. Inspectors meet with residents, owners and others to resolve issues that impact the health and safety of citizens. They offer testimony in court cases involving non-compliant owners. Staff makes referrals to other divisions and agencies as needed and is a major participant in Neighborhood Pride initiatives.

This unit will make more than 2,700 inspections in 2006.

Columbus Compact (\$31,689)

The Columbus Compact is the governing body and implementation agent of the Columbus Empowerment Zone (EZ). The EZ is a 14 square mile area encompassing 21 neighborhoods in the Columbus Central City. The Compact will focus on strategic targets of economic opportunity, neighborhood life and community values/cultural life as outlined in the EZ Strategic Plan. CDBG funds will be used for an administrative contract with the Compact.

2006 will continue implementation of the 13 EZ initiatives identified as high priority by the Columbus Compact Board.

Environmental Nuisance (\$315,269)

The Environmental Nuisance Program is designed to eliminate harmful environmental conditions within the Community Development Service area. It is made up of the following: 1) Environmental Blight Abatement-provides alley and vacant lot clean up, the boarding up of vacant, unsecured structures, and other blight abatement activities; 2) Weed and Solid Waste Abatement-provides for the cutting of high grasses and noxious weeds and the removal of solid waste from vacant lots and structures. This activity is necessary to ensure and maintain a safe and healthy environment.

This program will maintain approximately 190 vacant lots for the Land Management Program. In addition, the program will contract for weed cutting and solid waste disposal for approximately 1,200 vacant lots and lots with unoccupied structures.

Land Reutilization Program (\$211,481)

The Land Reutilization Program allows the city to designate and acquire tax delinquent properties for redevelopment. The purpose is to identify, acquire, foreclose, maintain and evaluate properties to be sold or to be held for future development. Vacant land is sold for infill housing, green space and commercial redevelopment. Structures are sold for rehabilitation and demolition for new builds. The goal of the program is to return non-productive land in city neighborhoods into productive assets.

In 2006 the program will increase properties sold for infill housing and abandoned structures. Inventory will be increased by 20 parcels through foreclosure requests, donations and acquisition for infill housing, rehabilitation of vacant structures and commercial development projects.

Neighborhood and Agency Programs (\$379,504)

Staff serves as liaisons to various community groups to identify issues relating to housing, social service, code enforcement, rehabilitation, and other projects. Staff facilitates community access to inter- and intra-department personnel, provides technical assistance on projects and monitors city contracts that are established through this process. Staff facilitates the evaluation of, recommends funding for, and monitors the outcomes of various social service programs. In addition, the staff works with area commissions and major civic associations and provides avenues for residents to participate in revitalization activities impacting their communities.

Staff will provide technical assistance to Neighborhood Liaison Areas located within the CD Service area, area commissions and major civic associations. Staff will work with organizations representing neighborhoods, to preserve and promote the character and assets of neighborhoods and target areas.

Neighborhood Planning (\$152,937)

The Neighborhood Planning staff works in partnership with the community to enhance and sustain neighborhoods. The primary objective of the program is to provide planning assistance to central city neighborhoods by preparing and implementing community-based area and neighborhood plans, reinvestment plans and development policies, and economic development strategies and guidelines. Neighborhood Planning also maintains the INFObase website, a repository of city plans, demographic data and other neighborhood and city information useful to neighborhood organizations and citizens. The planning process for the program focuses primarily on redevelopment and revitalization issues.

The Planning staff will provide ongoing staff support to the Rickenbacker-Woods Technology Center project; complete the Weinland Park Neighborhood Plan; provide plan assistance; update

and maintain the INFObase section of city web site; and update and post on the city web site demographic and plan data for planning areas.

DEPARTMENT OF PUBLIC SERVICE

SURF Program (\$155,287)

The Summer Urban Repair and Fix-Up (SURF) program will provide blight abatement activities in Columbus neighborhoods and Neighborhood Commercial Revitalization (NCR) areas. It is also a summer employment training program for low-income youth.

The work will focus on ten (10) areas/neighborhoods and NCR strips utilizing over eighty (80) youth participants to conduct rotating clean-up operations within the prospective neighborhoods.

C. ECONOMIC DEVELOPMENT AND ECONOMIC OPPORTUNITY

DEPARTMENT OF DEVELOPMENT

Business Development Office (\$414,698)

The Business Development Office strives to keep existing Columbus businesses growing and to bring new businesses and jobs to the City. This is accomplished via site and infrastructure research and projects, coordinating financial assistance and capital improvement packages, employment assistance and networking with local, state and federal governments, as well as the private sector, to meet the needs of Columbus' existing and prospective businesses.

The Business Development Office will have a direct impact in the creation of over 1000 new jobs and assistance to over 200 businesses within the City of Columbus. The Business Development Office will also help stimulate approximately 70 million in new business development investment for Columbus. The Business Development Office will also continue to help oversee implementation of the USEPA Brownfield Grant.

Business Financing Office (\$141,157)

The Business Financing Office services all economic development loans closed over the past 15 years. This includes payoffs, subordinations, delinquencies, and legal actions. The Business Financing Office is also the liaison between the City and our loan underwriter, Community Capital Development Corporation.

It is projected that this office will directly impact creating and maintaining 70 jobs through 15 loans and 20 loan workouts in 2006.

Columbus Urban Growth Corporation (\$213,750)

The Columbus Urban Growth (CUGC) is acquiring and developing unused or underutilized land on behalf of the City of Columbus, Development Department in targeted areas. They will continue to find appropriate commercial and industrial uses for these properties to create economic opportunity for residents of the area. Columbus Urban Growth assists with marketing of properties, designing infrastructure and developing business incentive packages.

The Columbus Urban Growth Corporation will continue to focus on the development of the West Edge Business Park to create or relocate 500 jobs. Other projects will include the development at the Four Corners Site in Linden to create 62 jobs, land assembly for the residential and commercial development at Long and Taylor Avenues, and the redevelopment of the Northland Site. CUGC will also develop the Gowdy Field site and assist in the development of a new

strategy for Parsons Avenue. The Columbus Urban Growth Corporation will create or maintain at least 500 jobs as a result of these projects.

Economic Development Loans (CCDC) (\$1,468,836)

This program establishes an agreement with Community Capital Development Corporation (CCDC) to provide loans to small businesses with an emphasis on minority-owned businesses. The fund will also make available fixed asset financing to business borrowers that create jobs through expansion. Loans will leverage and/or reduce the cost of business borrowing. In addition, the program consists of a variety of integrated strategies coordinated to enhance the image of each business corridor. A variety of lending tool provisions under this program offer attractive financing terms to spur investment.

It is projected that this fund will directly impact the creation of over 50 jobs through loans in 2006.

Neighborhood Commercial Development (\$468,121)

Staff members of the Neighborhood Commercial Development Program implement the City's initiatives in 15 targeted areas. These initiatives include: implementation of the neighborhood Commercial Revitalization Program; initiation of commercial grants; provision of training and technical assistance to existing and prospective businesses and NCR business associations; provision of oversight for requested design services from the Neighborhood Design Center; and identification of additional resources to augment the NCR Program.

Staff of the NCR program will provide on going technical assistance to businesses and business associations in the 15 targeted areas, process at least 20 grants to commercial businesses and CDC's in the 15 targeted areas, market the loan programs and refer at least 30 prospective loan clients to CCDC for commercial financing. Staff will also conduct monthly meetings as well as quarterly site visits to review designs, installation and/ or final recommendation of the Neighborhood Design Center. NCR will leverage at least \$400,000 in additional financing resources to augment the NCR Program.

Neighborhood Support Fund (\$499,320)

The Neighborhood Support Fund was established to provide a source of funding for neighborhood-based organizations to develop and implement their own economic development projects, initiatives, and services. Design services are provided to enhance the image and viability of each business corridor. The funds will provide administrative funding for Community Development Corporations and neighborhood-based organizations and business associations.

Design services will be provided for 35 commercial buildings located in 15 designated areas. At least 7 business associations will provide training and seminars to area businesses on how to run a successful business. At least 8 business associations will provide marketing materials and business directories to area businesses on products and services available in the area. At least 7 business associations will provide quarterly newsletters or news papers to the residents of Columbus. At least 3 organizations will initiate a commercial development project.

Columbus State/Small Business and Minority Center (\$23,085)

This program continues a contract with Columbus State Community College to provide technical assistance to small businesses through the Small Business and Minority Center. Volunteers provide assistance to individual clients on business problems including, marketing, legal, financing, personnel and job growth.

The Small Business and Minority Center will provide business counseling to approximately 80 small businesses located within the City of Columbus, thereby by creating or maintaining at least 50 jobs.

DEPARTMENT OF PUBLIC SERVICE

Neighborhood Commercial Revitalization (NCR) Engineering (\$174,397)

The Public Service Department provides coordination of design and legislation for NCR and Urban Infrastructure Recovery Fund (UIRF) projects that address needed capital improvements in central city neighborhoods.

The staff will participate in the review and design of 45 capital improvements projects during 2006.

D. SUPPORTIVE SERVICES

DEPARTMENT OF HEALTH

2006 Pregnancy Support Program (\$103,426)

The program offers in-home family centered coordination and education services to promote positive pregnancy and infant health outcomes for pregnant women and their infants to age one. Staff identify high risk women through active community outreach, provide mobile pregnancy testing, linkage and follow-up to prenatal, pediatric and primary care, linkage and referral to community social services when necessary, education on pregnancy, infant and parenting related topics and assistance obtaining Medicaid, WIC and other community services as needed. The program is part of the Community Outreach Assistance Team housed within the Division of Maternal and Child Health. Pregnancy Support promotes collaboration and helps provide additional comprehensive services.

Pregnancy Support Staff will administer 400 pregnancy tests. 60 clients identified and followed through pregnancy to 1 year following birth.

2006 Sexual Health Awareness Program (\$177,505)

This project will benefit low-moderate-income persons by reducing STD/HIV infections, unwanted pregnancies, and high-risk sexual activities among this population. Outreach occurs in all areas of Columbus through schools, churches and community groups and provides education about sexually transmitted diseases and HIV. Outreach activities in the targeted communities are focused on high-risk youth and include referrals to the community based Sexual Health Awareness Clinic (SHAC). Activities will be carried out by a Disease Intervention Specialist and Public Health Nurse, as well as through collaborative efforts with community agency partnerships, churches, schools and drug rehabilitation centers for youth. During the past year the SHAC has maintained a location in the Cleveland Avenue COTA building in conjunction with the Columbus Health Department's Perinatal Program. This location in the Empowerment Zone serves clients that are primarily low or low-moderate-income status. SHAC is currently pursuing additional west and south locations in conjunction with other Infectious Disease Programs at the Columbus Health Department.

The Sexual Health Awareness Clinic will serve 4,500 people.

MAYOR'S OFFICE OF EDUCATION

Capital Kids Program (\$250,000)

The Capital Kids Program serves elementary students during non-school hours. The program provides a safe and caring environment where participants have the opportunity to increase their academic skills and gain positive interpersonal and social skills. The program fosters positive connections between school, family and community.

180 students will be served in 2006.

DEPARTMENT OF RECREATION & PARKS

School's Out Program (\$243,427)

The School's Out Program is a fitness day camp for children ages 6 - 14, who have parents that work outside of the home, and meet the CDBG Income Guidelines. Registration for the program is on a first come, first served basis for the Spring and Winter sessions, and by lottery for the Summer session. The program, operated Monday through Friday, begins at 7:00 a.m. each day and runs through 6:00 p.m. The children receive a full fitness regimen of activities, including but not limited to aerobics, group games, table games, arts and crafts, relays, track and field activities, jogging, African dance, football, basketball and cheerleading. The children receive breakfast, lunch and snacks each day. They participate in the Columbus Public Library's Summer Reading program, have a fun and educational field trip at least bi-weekly, and participate in many of the Columbus Recreation and Parks Department summer special events and activities. During the summer program, they all receive ten weeks of free learn to swim lessons at our local department swimming pools.

This grant allows us to program in the summer, for 420 children, 60 at each site, and 210 children respectively during the spring and winter sessions.

E. PROGRAMMATIC SUPPORT

DEPARTMENT OF DEVELOPMENT

Administrative Support (\$112,624)

Support staff provides clerical and administrative support to the various CDBG planning, implementation and monitoring activities provided by the Development Department. Staff activities include: document, form and report preparation, filing and maintenance of inventories of materials and supplies.

Fiscal and Legislation (\$169,102)

The Fiscal and Legislation unit is responsible for all financial record-keeping functions, including budget preparation, quarterly financial reviews, contract payments, legislation processing and accounts payable.

DEPARTMENT OF FINANCE

Grants Management Staff (\$486,818)

The staff of the Grants Management Office administers the Community Development Block Grant, Emergency Shelter Grant, HOME and Housing Opportunities for Persons with AIDS

programs. Duties include budget development, management of financial resources, program monitoring, technical assistance, completion of environmental reviews, loan servicing, prevailing wage compliance, determination of project eligibility issues and the preparation of required federal reports.

Loan Servicing Contract – Economic Development Portion (\$45,000)

Provides funding for a loan-servicing contract that will assist in the administration of the City's economic development loan portfolio.

Loan Servicing Contract – Housing Portion (\$145,000)

Provides funding for a loan-servicing contract that will assist in the administration of the City's housing loan portfolio.

2006 HOME INVESTMENT PARTNERSHIPS PROGRAM

I. ACTIVITIES AND FUNDING LEVELS

A. <u>AFFORDABLE HOUSING OPPORTUNITY FUND—HOME</u>	\$ 3,651,995
B. <u>COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) PROJECT SET-ASIDE</u>	782,571
C. <u>COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS OPERATING SUPPORT</u>	260,856
D. <u>AMERICAN DREAM DOWN PAYMENT INITIATIVE</u>	224,407
E. <u>HOME ADMINISTRATION</u>	521,713
TOTAL FUNDING LEVEL	\$ 5,441,542

II. PROJECTED RESOURCES

A. <u>ENTITLEMENT FUNDS</u>	\$ 5,441,542
TOTAL PROJECTED RESOURCES	\$ 5,441,542

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. AFFORDABLE HOUSING OPPORTUNITY FUND—HOME (\$3,651,995)

The Affordable Housing Opportunity Fund represents the City’s commitment to increasing homeownership opportunities and the preservation/production of affordable rental housing. Funds will be used to make loans and grants to meet the following housing needs identified in the Consolidated Plan:

- A) Rental Housing Production/Preservation Program—Provides gap financing to developers and owner/investors to acquire and construct new or rehabilitate existing rental housing. Two hundred fifty housing units will be produced.
- B) Rebuilding Lives—Provides tenant-based rental assistance. Local preference is to assist chronically homeless persons needing permanent supportive housing. Selection criteria are: single homeless men and women needing some level of supportive services to transition into a safe, secure living situation and meeting one or more of the following definitions of chronic homelessness: a) using the emergency shelter system for more than a total of 120 days over a period of two years; or b) living on the street for a total of more than 120 days; or c) repeated emergency shelter use (four or more times). Four hundred individuals will be assisted.

C) Homeownership Development Program (HDP) –Provides gap financing for the development and/or purchase of new infill homes or acquisition/rehabilitation of existing single-family homes for sale, with preference for developments in Neighborhood Investment Districts. Fifteen housing units will be created.

B. CHDO PROJECT SET-ASIDE - (\$782,571)

The City of Columbus, as required by HUD, has reserved 15% of its HOME allocation for affordable housing development projects sponsored or developed by Community Housing Development Organizations (CHDO's).

An estimated 25 affordable housing units will be rehabilitated or constructed.

C. CHDO OPERATING SUPPORT - (\$260,856)

The City of Columbus, as allowed by HUD regulations, has reserved 5% of its HOME allocations for operating expenses of CHDO's. The HOME funds are provided to the Community Development Collaborative which will award operating grants to CHDOs based upon evaluation of performance in achieving the CHDO mission, goals and objectives of their strategic plan, management successes and production of affordable housing.

D. AMERICAN DREAM DOWN PAYMENT INITIATIVE (ADDI) - (\$224,407)

ADDI provides deferred loans for downpayment and closing costs to first time homebuyers to assist with the purchase of homes in the Columbus Public School District. An estimated 50 first time homebuyers will benefit from this program.

E. HOME ADMINISTRATION - (\$521,713)

This activity funds administrative expenses to implement the HOME Investment Partnerships Program. Staff manages and administers all HOME funded programs, which include the Affordable Housing Opportunity Fund, Rebuilding Lives Tenant-Based Rental Assistance, CHDO projects and CHDO Operating Set-Asides.

2006 EMERGENCY SHELTER GRANT

I. ACTIVITIES AND FUNDING LEVELS

A. <u>COMMUNITY SHELTER BOARD</u>	\$ 286,028
TOTAL FUNDING LEVEL	\$ 286,028

II. PROJECTED RESOURCES

A. <u>ENTITLEMENT FUNDS</u>	\$ 286,028
TOTAL PROJECTED RESOURCES	\$ 286,028

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. COMMUNITY SHELTER BOARD (\$286,028)

Funds will be allocated to the Community Shelter Board (CSB) to support activities necessary to the continuing operation of the Board's mission. The purpose of the CSB is to coordinate and stabilize the base funding of emergency shelter programs. Their funding does not replace, but rather complements, other funding for shelter programs. The CSB reviews proposals from local agencies serving homeless families and individuals based on the priorities of CSB to address immediate survival assistance and to reduce the number of homeless persons needing emergency shelter.

The CSB will allocate funds to six homeless programs to enable them to continue to provide emergency shelter services to men, women and children.

2006 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

I. ACTIVITIES AND FUNDING LEVELS

A. <u>HOPWA PROGRAM</u>	\$ 584,000
TOTAL FUNDING LEVEL	\$ 584,000

II. PROJECTED RESOURCES

A. <u>ENTITLEMENT FUNDS</u>	\$ 584,000
TOTAL PROJECTED RESOURCES	\$ 584,000

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. HOPWA PROGRAM (\$584,000)

The HOPWA program coordinates the federal HOPWA formula grant program for the eight county (Delaware, Fairfield, Franklin, Licking, Madison, Morrow, Pickaway and Union) Metropolitan Statistical Area (MSA); represents the "Public Health and Housing Community" in an array of venues such as the Continuum of Care system, the Consolidated Plan planning process, the Ryan White/Care Act, Title II/III Consortia/Advisory Committee, the Columbus Coalition for the Homeless, the Union County Housing Coalition, the Delaware County Affordable Housing Task Force and oversight contact for the HIV/AIDS Housing Plan process for the MSA. HOPWA funds will be used to manage the contracts funded as a result of the 2004 RFP process, assure Housing Assistance Resources are maintained and/or expanded and are accessible for income-eligible persons infected with HIV throughout the entire MSA.

In addition to the above activities, in 2006 HOPWA funds will be used to distribute and oversee implementation of the recommendations of the HIV Strategic Housing Plan. This plan, a joint collaboration of the eight- county MSA steering committee and a technical assistant from HUD, was completed in late 2004 and began to be implemented in 2005.