

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: _____ **PROJECT ENGINEER:** Jason Sanson

PROJECT NAME: Stormwater Strategic Plan **CIP #:** 611020 **\$:** 699,377.20

VENDOR NAME: CDM Smith

TYPE: Engineering Agreement: <u> X </u>	Engineering Agreement Modification: _____
Construction Contract: _____	Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____	Reimbursement: _____
Waive Competitive Bidding Provisions:* _____	Other: _____

DESIGNATION: Emergency _____ 30-Day X

JUSTIFICATION FOR EMERGENCY DESIGNATION: N/A

OTHER DIVISION/AGENCIES PARTICIPATING: N/A

(Provide project name, amount and contact information)

BACKGROUND

NEED: Given the recent regulatory pressures evidenced by USEPA memoranda/guidance and MS4 permits issued nationwide, the stormwater management paradigm appears to be shifting. The focus seems to be changing from technology-based control measurement to the Maximum Extent Practicable (MEP) water-quality based controls that include end-of-pipe discharge limits and mandated use of green infrastructure in attempt to replicate pre-development runoff conditions. DOSD has the fiduciary responsibility to manage the Stormwater Utility's fiscal resources and infrastructure assets to cost effectively comply with existing and future environmental regulatory requirements. Currently, DOSD is experiencing increased requests for stormwater service and/or increased (shared) payment for capital projects and maintenance of stormwater infrastructure that is not traditionally thought to be a DOSD responsibility. These requests exert increased fiscal pressures upon the utility which now have to be addressed by DOSD policy.

A team of consultants will assist DOSD in developing a Stormwater Strategic Plan that clearly defines the roles, responsibilities and priorities of the stormwater utility.

BID INFORMATION: N/A

RFSQ & RFP INFORMATION (Engineering Only):

- | | |
|---|----------------------------|
| • Proposal Quality: | 35 Points Total |
| How easily does the proposal lend itself to review and evaluation? | (5 points) |
| How effectively does the Offeror's approach address project requirements? | (10 points) |
| Does Offeror demonstrate knowledge of stormwater strategic and master planning? | (10 points) |
| Does Offeror possess experience for the evaluation of the utilization of environmentally beneficial methods and technologies? | (10 points) |
|
• Competence to Perform: |
30 Points Total |
| Does project manager demonstrate education/training/experience with stormwater planning and design? | (15 points) |
| Are other personnel assigned to tasks that fit their prior education, training, experience? | (5 points) |
| Do subconsultants demonstrate experience with assigned project tasks? | (10 points) |

- | | |
|---|--|
| <ul style="list-style-type: none"> • Project Schedule:
Did Offeror present a realistic and achievable project timeline and hours? | 5 Points Total
(5 points) |
| <ul style="list-style-type: none"> • Past Performance:
Does the Team demonstrate a successful history of completed engineering design for DOSD, and other City Divisions or municipalities, while controlling project costs, meeting deadlines and completing projects on time and within budget? | 5 Points Total
(5 points) |
| <ul style="list-style-type: none"> • Ability to Perform:
Does the Team have the ability to perform the required service competently and expeditiously as indicated by their provided DPU backlog, the availability of necessary personnel, equipment, and facilities? | 5 Points Total
(5 points) |
| <ul style="list-style-type: none"> • Local Workforce:
At least 90% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted, or at least 90% of the Team's project labor costs are assignable to the office location within Franklin County if office established prior to 1995.
At least 75% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted.
At least 90% of the Team's labor will be performed in an office location within Franklin County but outside of the Columbus Corporate Limits on the date the proposal is submitted.
At least 50% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted.
Less than 50% of the team is paying Columbus income tax on the date the proposal is submitted. | 20 Points Total
(20 points)

(15 points)

(15 points)

(10 points)

(0 points) |

TOTAL: 100 Points

Note: The offeror shall indicate their percentage of local workforce and show how this number was determined and indicate the year local office was established in Columbus. The Team includes the prime consultant and all subconsultants.

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

Construction Contracts

- ☐ Electronic Director’s Information Sheet
- ☐ Electronic Map (if not Citywide or Plant Project)
- ☐ 5 blank books (6 if joint project with another City agency)
- ☐ Electronic Bid Tabulation (if not prepared by Fiscal)
- ☐ Electronic Quality Factor Form (if not prepared by Fiscal)
- ☐ Electronic Bid Waiver (if applicable)*

Engineering Agreements

- ☒ Electronic Director’s Information Sheet
- ☐ Electronic Map
- ☒ Electronic Engineering Agreement
(Including **APPENDICES** for Time Schedule, Labor Hours, Cost Summary, Maximum Rates and Design/Maps)
- ☒ Electronic Bid Waiver (if applicable)*