## Title 2 - ADMINISTRATIVE CODE Chapter 225 DEPARTMENT OF TECHNOLOGY

## **Chapter 225 DEPARTMENT OF TECHNOLOGY**

## 225.01 Department of technology established.

- <u>a)</u> There is <u>hereby</u> established a department of technology. The department <u>is intended to support the city and its</u> <u>agencies' use of technology to provide and facilitate government services. The director of the department of technology shall also <u>serve</u> as the city chief information officer.</u>
- b) The department shall have the following as its primary duties developing recommendations functions.
  - 1. Superintending information technology cybersecurity citywide pursuant to Columbus City Codes Section 225.011 and as may be required by Ohio Revised Code Section 9.64, and
  - 2. <u>Superintending information technology acquisition, privacy, and use for offices, departments, councils, boards, commissions and all other subdivisions of the city under the direction or appointment of the mayor, and,</u>
  - 3. <u>Providing</u> information <del>for</del> information technology <del>management</del> <u>services to city offices, departments, councils, boards, commissions and all other subdivisions of the city.</u>
- <u>c)</u> The department may establish and promulgate information technology policy, procedures, budget guidance, acquisitions guidance, and standards; identifying opportunities to share information resources; and assessing and addressing assess and address the needs of the eity's city information technology workforce: developing and overseeing the implementation of uniform implement information resources technology services; and identify and consolidate information technology services for common use.
  - 1. The chief information officer may work with the director of the department of finance and management to incorporate technology purchasing and budgeting policy and guidance into its purchasing and budgeting guidance, forms and procedures.
  - 2. The department shall promulgate policies, principles, forms, procedures, guidance, standards, and guidelines. The department of technology's director shall serve as the city's chief technology officer (CTO). The department of technology /or services pursuant to division (b)(1) in a form and manner it determines with which all city offices, departments, councils, boards, commissions and all other subdivisions of the city shall comply. All such policies, forms, procedures, guidance, standards and services shall be clearly marked as such.
  - 3. The city attorney, city auditor, city council, and city boards and commissions not under the direction or appointment of the mayor may elect to participate in and adopt the department's policies, guidance, and standards promulgated pursuant to division (b)(2) and/or the services provided pursuant to division (b)(3).
  - 4. The department may adopt policies and standards governing the security and use of its services, with which city users of its services shall comply as a condition of such use. The department shall adopt policies, standards and/or terms governing the security and use of its services by non-city entities, with which such users of its services shall contractually comply.
- d) The chief information officer may work with the director of the department of finance and management to establish technology standards for the construction, renovation, outfitting, and security of facilities or other real property, and to establish technology standards for the purchase and outfitting of motor vehicles.
- e) Subject to approval of city council, the chief information officer shall work with the director of the department of finance and management to establish methods of funding and allocating the costs of the operations of the department, which may include charges for certain services under certain conditions with which users of those services shall comply.

f) The department shall perform all other lawful functions as directed by the mayor or ordinance of council.

#### 225.011 Cybersecurity program established.

- a) There is hereby established a citywide information technology cybersecurity program within the department of technology. The chief information officer shall appoint a city chief information security officer to oversee the program who shall serve as a deputy director.
- b) The program shall have as its primary purpose compliance with Ohio Revised Code Section 9.64 including safeguarding city data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program shall apply to city offices, departments, councils, boards, commissions and all other subdivisions of the city.
- c) The program shall fulfill the obligations set forth in section 9.64 of the Ohio Revised Code and as it may be amended. The program shall fulfill legislative authority for cybersecurity incident and ransomware incident notification obligations on behalf of city council.

#### 225.02 Duties of director.

The chief technology officer (CTO) The director shall be appointed by the mayor and shall serve at the pleasure of the mayor at a salary fixed by ordinance of council. The chief technology officer (CTO) The director shall have all powers, duties connected with, and incident to the appointment, regulation, and government of the department of technology. A designated deputy director shall serve in the absence of the director.

# 225.03 Division of purchasing. Reserved.

## 225.04 Division of facilities management. Reserved.

## 225.05 Information services division. Reserved.

The information services division is established within the department of technology. The administrative head of the division shall be the information services administrator. The division shall have as its primary duty the operation and administration of the data processing center and the operation of the city's cable operations, interconnect, and telephone communications, and the city's mail room functions; and shall have such other duties as may be authorized by the chief technology officer (CTO) or ordinance of council.

## 225.06 Division of human resources. Reserved.

## 225.07 Telecommunications division. Reserved.

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