

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Non-performance and contract breach of previous vendor

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2. Detailed explanation of reason (must be completed by division):

Custodial Services at Columbus Public Health and the Columbus Police Academy were previously contracted under a separate agreement for custodial services, however it was discovered that there was a material contract breach on the part of the approved vendor. This contract was thereby terminated and a Mayor's Emergency Letter was executed to provide bridge custodial services and funding until mutually acceptable terms and compensation could be determined. K&M Kleening was selected as the replacement vendor, as they already supply custodial services at the Fire Training Academy, the Fire Training Building, and the Practical Skills Building and as such have the necessary skills and capacity to provide needed services at Columbus Public Health and the Columbus Police Academy.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #: 2625-2013

APPROVED BY:

*Authorized Approval on Corresponding Legislative File*

DATE:

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