
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: **Sole vendor able to offer the training due to the enterprise proprietary nature of the software.**

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The software is already used within the Department of Public Utilities and the training will be provided by the vendor which has the knowledge and staff capable of providing complete and thorough training in all aspects of the software.

3. Describe efforts to determine/verify that the company is the sole source:

A sole source letter was obtained from the SGI Matrix, LLC that explains they are the sole source provider of all Frontier (Matrix) hardware and software training.

4. Indicate how the price or fee structure was determined:

The price/fee structure is determined by the company and is agreed upon by Department of Public Utilities staff.

Ordinance No.: 2909-2017

Approved By: Authorized Approval on Corresponding Legislative File
