

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Dynamix Engineering Ltd.	31-1536631 - 11/26/10	Columbus/OH	M1A
Schooley Caldwell Associates	31-0972509 - 11/4/10	Columbus/OH	MAJ
Star Consultants, Inc.**	31-1558857 - 3/2/11	Columbus/OH	AS1

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP's were submitted on October 23, 2009 and interviews were held on December 17, 2009.

3. **List the ranking and order of all bidders.**

1. Dynamix Engineering Ltd.
2. Schooley Caldwell Associates

**Star Consultants was deemed non-responsive because it was turned in late.

4. **Complete address, contact name and phone number for the successful bidder only.**

Dynamix Engineering Ltd.
855 Grandview Avenue, 3rd Fl.
Columbus, Ohio 43215
Eugene Griffin, PE, LEED AP, President and CEO (614) 443-1178

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

This project is for the evaluation and potential design of improvements to the Division of Power and Water's 910 Dublin Road Administrative Building and 3568 Indianola Avenue Building. The Building Improvements project will be a three step project.

The first step will be a study phase during which the professional service firm will evaluate 910 Dublin Road building HVAC system, façade/windows, and ADA compliance for access to the building and the its restrooms. In addition, the firm will complete a Business Case Evaluation for 3568 Indianola Avenue building. The Business Case Evaluation will consist of a space study which will analyze various options for housing the Meter Operations which currently work out of 3568 Indianola Ave. Upon completion of the evaluation, the consultant shall make recommendations for necessary upgrades and improvements in separate technical reports for each building. Following step one (the study phase) of this project and approval of recommendations by the City, the consultant's contract will be modified for step two (design) services.

During step two (design) services of the Building Improvements Project, the selected firm will prepare separate construction plans, specifications and bid documents, for the improvements selected by the City, for each building. The firm will also assist the City with bidding and award of the project.

Step three of this project will be construction. Services during construction may be required, but will not be determined until step two scope negotiations.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

Step 1 Begin date = Approximately June 2010

Step 1 End date = Approximately December 2010

Step 2 Begin date = Following approval of recommendations by the City/Contract modification.

Step2 End date = Approximately 12 months following Step 2 Begin Date

Step 3 Begin date = TBD

Step 3 End date = TBD

7. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

Original Contract: \$264,981.65 – Step 1 Evaluation

Future Contract Modification No. 1 – Step 2 Detailed Design- Cost Unknown

Future Contract Modification No. 2 – Step 3 Services During Construction- Cost Unknown