

**DEPARTMENT OF PUBLIC UTILITIES**  
**FISCAL – CAPITAL IMPROVEMENTS SECTION**  
**REQUEST FOR LEGISLATION FORM**

**DATE SUBMITTED TO FISCAL:** 6/27/11      **PROJECT ENGINEER:** Rob Herr/5-0483

**PROJECT NAME:** Sewer System Capacity Model Update      **CIP:** 650460      **\$:** \$3,225,880.02

**TYPE:** Engineering Agreement:             Engineering Agreement Modification:   X    
Construction Contract:             Construction Contract Modification:         
Guaranteed Maximum Cost Agreement:             Reimbursement:         
Waive Competitive Bidding Provisions: \*            Other:       

**DESIGNATION:** Emergency        30-Day   X  

**JUSTIFICATION FOR EMERGENCY DESIGNATION:**

None

**OTHER DIVISION/AGENCIES PARTICIPATING:**  
**(Provide project name, amount and contact information)**

None

**RFSQ & RFP INFORMATION (Engineering Only):**

- 1) What companies sent in an RFSQ and when were they received?
- 2) When were the RFP's received?
- 3) State the scoring criteria and how the recommended bidder was determined?

1) No SoQs were requested – this project was initiated by “modified” RFP Process.  
2) 2 Firms submitted SoQs on 6/05/06: Camp, Dresser, McKee (CDM) and Metcalf & Eddy (M&E).  
3) The scoring criteria was consistent with current Division and Section policies and as mandated by Columbus City Charter Section 329. 4 specific areas were evaluated: Quality of Proposal, Experience of Team, Experience of the Prime, and Local Workforce involvement. A review committee of 5 individuals qualified in various areas pertinent to the project undertook the evaluation: Modeling, Engineering, Graphical Information Science, Administration, and Minority Business opportunities. The unanimous choice was made objective numeric scoring.

**NOTES & OTHER INFORMATION:**

None

**In addition to submitting this form, attach the following:**

**Construction Contracts**

- Electronic Information Sheet
- Electronic Map (not necessary for Citywide or Plant Proj.)
- Electronic Bid Waiver (if applicable)\*
- Electronic Bid Tabulation (if not prepared by Fiscal)
- Electronic Quality Factor Form (if not prepared by Fiscal)
- Successful bid book and 5 blank books

**Engineering Agreements**

- Electronic Information Sheet
- Electronic Map
- Electronic Bid Waiver (if applicable)\*
- Electronic Engineering Agreement  
(Incl. appendices for Time Schedule, Labor Hours, Cost Summary, and Design/Maps)