

**DEPARTMENT OF PUBLIC UTILITIES  
FISCAL – CAPITAL IMPROVEMENTS SECTION  
REQUEST FOR LEGISLATION FORM**

**DATE SUBMITTED TO FISCAL:** 6/27/11      **PROJECT ENGINEER:** Rob Herr/5-0483

**PROJECT NAME:** Sewer System Capacity Model Update      **CIP:** 650460      **\$:** \$3,225,880.02

**TYPE:** Engineering Agreement: \_\_\_\_\_      Engineering Agreement Modification: X  
Construction Contract: \_\_\_\_\_      Construction Contract Modification: \_\_\_\_\_  
Guaranteed Maximum Cost Agreement: \_\_\_\_\_      Reimbursement: \_\_\_\_\_  
Waive Competitive Bidding Provisions:\* \_\_\_\_\_      Other: \_\_\_\_\_

**DESIGNATION:** Emergency \_\_\_\_\_ 30-Day X

**JUSTIFICATION FOR EMERGENCY DESIGNATION:**

None

**OTHER DIVISION/AGENCIES PARTICIPATING:  
(Provide project name, amount and contact information)**

None

**RFSQ & RFP INFORMATION (Engineering Only):**

- 1) What companies sent in an RFSQ and when were they received?
- 2) When were the RFP's received?
- 3) State the scoring criteria and how the recommended bidder was determined?

- 1) No SoQs were requested – this project was initiated by “modified” RFP Process.
- 2) 2 Firms submitted SoQs on 6/05/06: Camp, Dresser, McKee (CDM) and Metcalf & Eddy (M&E).
- 3) The scoring criteria was consistent with current Division and Section policies and as mandated by Columbus City Charter Section 329. 4 specific areas were evaluated: Quality of Proposal, Experience of Team, Experience of the Prime, and Local Workforce involvement. A review committee of 5 individuals qualified in various areas pertinent to the project undertook the evaluation: Modeling, Engineering, Graphical Information Science, Administration, and Minority Business opportunities. The unanimous choice was made objective numeric scoring.

**NOTES & OTHER INFORMATION:**

None

**In addition to submitting this form, attach the following:**

- | <u>Construction Contracts</u>   | <u>Engineering Agreements</u>                                   |
|---|---|
| <input type="checkbox"/> Electronic Information Sheet                               | <input type="checkbox"/> Electronic Information Sheet           |
| <input type="checkbox"/> Electronic Map (not necessary for Citywide or Plant Proj.) | <input type="checkbox"/> Electronic Map                         |
| <input type="checkbox"/> Electronic Bid Waiver (if applicable)*                     | <input type="checkbox"/> Electronic Bid Waiver (if applicable)* |
| <input type="checkbox"/> Electronic Bid Tabulation (if not prepared by Fiscal)      | <input type="checkbox"/> Electronic Engineering Agreement       |
| <input type="checkbox"/> Electronic Quality Factor Form (if not prepared by Fiscal) | (Incl. appendices for Time Schedule, Labor                      |
| <input type="checkbox"/> Successful bid book and 5 blank books                      | Hours, Cost Summary, and Design/Maps)                           |