

**BID WAIVER INFORMATION FORM**  
**TO ACCOMPANY LEGISLATION**  
**(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided.**

Explanation:

**This request is needed because funding from the State of Ohio is being used to complete the project that requires using contractors from the State of Ohio's pre-qualified list.**

2. Was Informal Bid Procedure Used:  Yes      [...] No      Explain:

**Due to the large number of parcels involved in the project, the work was divided and appraisal services were sought from two independent appraisers.**

3. Informal Bid Received and Prices for Each:

**Bids were sought from those local appraisers on the Ohio Department of Transportation Pre-Qualified Appraiser List. However, only two qualified bid proposals were received by the City.**

**G. Franklin Hinkle, (Robert Weiler Company) Submitted a bid of \$37,700.00.**

**Terrence B. Arnold (Arnold & Associates) Submitted a bid of \$37,700.00**

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved: \_\_\_\_\_  
City Attorney

Date: 07/06/07 \_\_\_\_\_