

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other      Manifestly impractical to bid. The vendor is the tenant of the property and will perform all construction as per the \$0.00 cost construction agreement established. This agreement will define and approve the construction area and requirements between the tenant and their contractor. The City will execute a contribution agreement to assist with funding of this project and payment directly to Adaptive Sports.
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2. Detailed explanation of reason (must be completed by division):

The vendor is the tenant of the property and will perform all construction as per the \$0.00 cost construction agreement established. This agreement will define and approve the construction area and requirements between the tenant and their contractor. The City will execute a contribution agreement to assist with funding of this project and payment directly to Adaptive Sports. Therefore, the Department is requesting that the bidding requirements of Columbus City Code Chapter 329 be waived.

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3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations
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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:      2236-2025

APPROVED BY:      Authorized Approval on Corresponding Legislative File

DATE: