

February 19, 2020

TO: Sam Orth III, Director and CIO, Department of Technology

From: Shoreh Elhami, Enterprise Data Architect/Citywide GIS Manager

Subject: Award of the GIS Professional Services Contract (GPSC)

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The Departments of Public Utilities, Public Service, Neighborhoods, and Development through utilization of a Request for Proposals (RFQ014195), received ten proposals for the purchase of professional services in support of four departments' GIS applications and projects.

The solicitation received ten (10) proposals, which were scored by an evaluation committee of seven (7) employees from the above departments and the department of Technology. The evaluation consisted of two phases. After the first phase, five (5) offerors were promoted to the second phase. Each committee member scored the proposals using the following criteria: Proposal Quality and Feasibility (10 points), Competence (30 points), Relevant Project Experience (past performance) (40 points), Ability (15 points), and Environment Impact (5 points) for a total of 100 points.

The committee is recommending the two highest scoring offerors to the Director of Technology:

- Woolpert Inc.: 91
- EMH&T: 87.71

The evaluation team used SmartSheets for scoring. The results and total score for each phase are listed below:

- The results of the [Phase One](#)
- The results of the [Phase Two](#)

Thank you and please contact me with any questions or concerns.

