

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: 01/09/2013 **PROJECT ENGINEER:** Donald O. Cruden, P.E.

PROJECT NAME: Facilities I&C Integration and Programming Services

CIP #: 650348-100003 \$: 349,988

VENDOR NAME: CDM-Smith

CT / TSS NO. _____

TYPE: Engineering Agreement:

Engineering Agreement Modification: _____

Construction Contract: _____

Construction Contract Modification: _____

Guaranteed Maximum Cost Agreement: _____

Reimbursement: _____

Waive Competitive Bidding Provisions:* _____

Other: _____

DESIGNATION: Emergency _____ 30-Day

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING:

(Provide project name, amount and contact information)

BACKGROUND

NEED: Professional Services assistance to Treatment Engineering Staff in regard to integration, programming, and other needs related to the Departments SCADA Systems.

BID INFORMATION:

RFSQ & RFP INFORMATION (Engineering Only):

- 1) What companies sent in an RFSQ and when were they received? No RFSQ
- 2) When were the RFP's received? December 3, 2012
- 3) State the scoring criteria and how the recommended bidder was determined? Only one consultant submitted a proposal and it was determined that the consultant met the minimum qualifications of the RFP. The chosen consultant was the incumbent for the last 5 years.

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

Construction Contracts

- Electronic Director's Information Sheet
- Electronic Map (if not Citywide or Plant Project)
- 5 blank books (6 if joint project with another City agency)
- Electronic Bid Tabulation (if not prepared by Fiscal)
- Electronic Quality Factor Form (if not prepared by Fiscal)
- Electronic Bid Waiver (if applicable)*

Engineering Agreements

- Electronic Director's Information Sheet
- Electronic Map
- Electronic Engineering Agreement
(Including **APPENDICES** for Time Schedule, Labor Hours, Cost Summary, Maximum Rates and Design/Maps)
- Electronic Bid Waiver (if applicable)*