

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Smoot Construction	31-1224826   04/29/2016	Columbus, Ohio	MBE
B. Andover Associates, Ltd.	51-0556580   07/31/2015	Columbus, Ohio	FBE
C. Prime AE Group, Inc.	26-0546656   02/28/2016	Columbus, Ohio	CAMD
D. HR Gray, A Haskell Co.	31-1050479   10/09/2015	Columbus, Ohio	MAJ
E. CT Consultants, Inc.	34-0792089   inactive	Columbus, Ohio	MAJ
F. Dynotec, Inc.	31-1319961   02/05/2017	Columbus, Ohio	MBE

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**  
RFP

3. **List the ranking and order of all bidders.**

- A. Smoot Construction
- B. Andover Associates, Ltd.
- C. Prime AE Group, Inc.
- D. HR Gray, A Haskell Co.
- E. CT Consultants, Inc.
- F. Dynotec, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Smoot Construction., 1907 Leonard Avenue, Columbus, OH 43219  
Contact: Lee Mault, P.E., 614-2235-9000

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The City of Columbus operates two large municipal wastewater treatment plants and associated satellite facilities.

This legislation authorizes the Director of Public Utilities to continue a professional services agreement with A. Smoot Construction for Professional Construction Management Services for Small Projects (PCMS). The contract provides construction administration and management services including, construction inspection, construction and startup coordination, reporting, budgeting, scheduling, document tracking, and related tasks associated with a multi-project program for DOSD construction contracts.

In addition this contract includes an effective Outreach Program to Disadvantaged and Under-Utilized Businesses to increase the opportunities for and participation of such businesses in the procurement of goods and services related to construction projects.

This legislation is associated with the services for the following Construction Contract

650262-101000 DOSD, Professional Construction Management Services for Small Projects

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

**6. An updated contract timeline to contract completion.**

This is a two year contract commencing in 2014 and ending with the close-out of the final project added in the final contract modification of 2015. This contract modification is for 2015 services for DOSD only. The DOW may issue separate contract modification for 2015 services. The duration of the contract may extend into subsequent years based on the complexity and progress of the assigned work. The professional services are funded by incremental appropriation, through the use of approximately annual modifications. Adjustments to fees and scope to this contract will be made by Contract Modification based on annual (or semiannual) proposals as requested by the City.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this professional contract management services for the subject construction contracts will help to prevent or reduce number of construction claims, and minimize charge amount of the unavoidable claims. No community outreach or environmental factors are considered for this project.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

ORIGINAL CONTRACT. :

\$250,000.00 for DOSD

\$450,000.00 for DOW

Total: \$700,000.00

Provided funding estimated to be needed for the first year of this contract.

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

MODIFICATION NO. 1: \$250,000.00 for DOSD

Provided funding estimated to be needed for the second year of this contract.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The Contract Modification No. 1 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. In so much as work was planned for and anticipated within the original

procurement, it is not reasonable or cost effective to undertake a new procurement to acquire these services.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract:           \$250,000.00 for DOSD  
(2014)                         \$450,000.00 for DOW  
Total: \$700,000.00

Current Modification #1: \$250,000.00 for DOSD  
(2015)

Current Contract:           \$500,000.00 for DOSD  
                                      \$450,000.00 for DOW  
Total: \$950,000.00

This contract modification is for 2015 services for DOSD only. The DOW may issue separate contract modification for 2015 services.

**13. An explanation of how the cost of the modification was determined.**

The cost of this modification was determined by the Division of Sewerage and Drainage, based upon current estimated needs. The cost of this contract modification is consistent with the direct labor, and overhead, rates established within the original proposal.

**14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Forms, February 10, 2015.		

**15. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontractor Work Identification Forms, February 10, 2015.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10