

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Complexity of the service provided makes this commodity impractical to bid at this time

2. Detailed explanation of reason (must be completed by division):

The complexity of the services being provided and embedded nature of these items it is not practical to bid the services at this time. Changing technology and potential competition in the marketplace have prompted the Purchasing Office to contract with a consulting firm to audit, evaluate and assist with developing specifications for a competitive bid in the future, if practical. At this time AT & T is the only feasible provider of these services. The Purchasing Office has entered into negotiations with AT&T to determine scope and pricing.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:
N/A

5. If lowest bid was not accepted, explain criteria for award:
N/A

ORDINANCE #: 1339-2014

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: June 2, 2014
