MEGAN N. KILGORE
City Auditor

DARLENE WILDES, CPA
Deputy City Auditor



Then and Now Certificate

It is hereby certified, pursuant to Ohio Revised Code Section 5705.41 (D), that at the time of the making of such contract or order and at the time of the execution of this certificate, a sufficient sum was appropriated for the purpose of such contract and in the Treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

For amounts greater than \$3,000.00, the taxing authority has thirty (30) days from the receipt of this certificate to approve such contract for payment by ordinance; otherwise this certificate becomes null and void and there is no legal liability on the part of the City or the taxing authority.

Date of Certificate:	
Ledger Account:	
Purchase Order Number:	
Invoice Number:	
Date Goods/Services Received:	Vendor was allowed rate increases for 2023 & 2024 but forgot to adjust the invoices accordingly & the Commission did not catch the error either. This is to pay the difference that was allowed by contract.
Amount:	
Vendor Number and Name:	
Ordinance Number:	[Required for amounts over \$3,000]
REASON: FUNDS WERE NOT ENCUMBERED PRIOR TO OBLIGATION	
Director or Director Designee Name	
Director or Director Designee Signature	Date
City Auditor	Date

