

City of Columbus
Division of Sewerage & Drainage
SOUTHERLY WASTEWATER TREATMENT PLANT

* * * M E M O R A N D U M * * *

TO: Tanya Arsh, DOSD Administrator
THRU: Joe Lombardi, DPU Fiscal Office
FROM: Dean Posekany, SWWTP Plant Manager
DATE: March 16, 2006
RE: Purchase of Jeffrey Mechanical Bar Screen Components

In November of 2005 the Southerly Wastewater Treatment Plant established purchase order UT022816 for the amount of \$28,584.00 from City UTC #FL002773 with Jeffrey Specialty Equipment Corporation for the procurement of replacement parts for the plant's seven (7) mechanical bar screens. When the Southerly stores facility ordered the replacement parts they inadvertently contacted the wrong company, Renold Jeffrey, thereby creating a situation in which the plant purchased, received and used parts that could not be paid for.

Purchasing the parts from the incorrect company has no defensible explanation, however research in the "Vendor specification" data table of the of the Performance Purchasing system shows that there are four (4) separate Jeffrey companies registered with the City of Columbus that can supply the replacement parts in question. They are all spin off companies of the original equipment manufacturer, Jeffrey Manufacturing Company, now defunct. To further confuse the issue, in March of 2005 (before establishment of the current UTC) the Purchasing Office solicited quotations for similar products for the Southerly plant. A purchase order (FP011582) for that solicitation was issued to Renold Jeffrey.

Southerly stores personnel made an honest mistake. Management has discussed the issue with them and have stressed to them the importance of insuring that they are dealing with the correct companies by double checking company vendor numbers on record in the Performance Purchasing system against vendor numbers shown on contract documents.

The Southerly plant requests that the DOSD initiate legislation for the amount of \$28,584.00 to establish a purchase order with Renold Jeffrey, 2307 Maden Drive, Morristown, TN 37813 to cover payment of invoices related to the inadvertent purchase of replacement parts from the incorrect company.

Your approval of this request would be greatly appreciated and we assure you a mistake of this nature will not occur again.

Cc: Jim Athey, IPCM Southerly
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