
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: City Council requested only small businesses located within the City of Columbus be used for this work. A bidding waiver must be issued to comply with this request.

2. Informal bid procedure used: Yes No Explain:

Ten companies were identified that met the requirement to be a small business located within Columbus that does concrete work. They were all contacted via email and invited to participate in the process.

3. Informal bids received and prices for each:

Initially all ten companies responded they were interested in participating. Only 2 responded to our emails requesting pricing.

4. If lowest bid was not accepted, Explain:

The intention was to have multiple companies to choose from for each job so we could compete each job if desired. With only two bidders, we will contract with both.

Ordinance No.: 1865-2017

Approved By: Authorized Approval on Corresponding Legislative File
