

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
See attached Directors report.			

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

Hybrid RFP.

3. **List the ranking and order of all bidders.**

See attached Directors report.

4. **Complete address, contact name and phone number for the successful bidder only.**

Ribway Engineering Group
300 East Broad Street
Suite 500
Columbus, Ohio 43215
Andrew Eribo, P.E. – President & CEO
31-1406579

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The City desires to provide new sanitary sewer service to a defined residential area that is currently served by on-lot home septic tank systems (HSTS). This project will investigate, design, and prepare construction drawings to extend existing sanitary sewers and provide a new residential sanitary service tap for 14 existing homes which are served by HSTS systems along Woodward Avenue. The City has performed video inspection of the existing storm sewers in the area and has found evidence of sanitary discharge within the storm system. This project is located on the east side of Columbus along Woodward Avenue between Brentnell Avenue and Sunbury Road. The City wishes to utilize existing easements and/or existing road right of way for the new sanitary sewer(s) to minimize time to construction. The selected consultant will need to coordinate the proposed sanitary sewer extensions with the consultant that designed storm sewers for this same area under CC-15722. Final construction plans for this storm improvement project were placed on hold due to the found sanitary problems.

The consultant shall prepare a possible BCE case evaluation and a design report for the City which contains estimated costs to provide sanitary sewer service to this area. Upon successful review of the reports, the consultant will then prepare construction documents and plans to provide sanitary sewers for this area. The consultant may propose alternate design ideas that are shown to be cost effective and based on sound and proven engineering principles.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

The entire scope of work for CIP 650570 shall be completed within twelve months (with the exception of Tasks A3, A8, and A10.11 as indicated in Appendix A - Time Schedule following the Notice to Proceed. This time frame shall also include the following:

- 2 weeks for City review of letter report
- 1 month for City review of Draft (50%) Construction Plans
- 1.5 months for City Departmental review of Draft Final Construction Plans
- 1.5 months for City Departmental (compliance) review of Final Construction Plans

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This project will construct sanitary sewers to replace failing HSTS systems along Woodward Avenue. The City has performed CCTV inspection of the storm sewers and found evidence of sanitary discharge within our MS4 permit area.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

\$160,080.69

9. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
Columbus Engineering Consultants	31-0716498 asn	
CTL Engineering	31-0680767 asn	

10. Scope of work for each subcontractor and their estimate of dollar value to be paid.

CTL to provide geotechnical services. \$6,946.94

Columbus Engineering Consultants to provide survey, easement preparation, and SUE services. - \$43,286.34

Ord No.:

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
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2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
3. **List the ranking and order of all bidders.**
4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**
5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**
6. **An updated contract timeline to contract completion.**
7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**
8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**
9. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**
13. **An explanation of how the cost of the modification was determined.**
14. **Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
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15. **Scope of work for each subcontractor and their estimate of dollar value to be paid.**

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.