

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other OARnet maintenance and support has been ongoing for over ten (10) years.
Ordinance No. 0582-87 authorizes the City of Columbus to purchase from
cooperative purchasing contracts which are not bid, but negotiated contracts.

2. Detailed explanation of reason (must be completed by division):

OARnet is an initiative of the State of Ohio with Ohio State University functioning as its fiscal arm. It is the State of Ohio Cooperative Purchasing (CO-OP) membership that allows the purchase of VMware from OARnet. The State of Ohio does not have a state contract number or STS (State Term Schedule) associated with VMware. The State of Ohio is utilizing an existing Ohio Revised Code as their purchase authority for VMware: ORC 127.16(D)(23), Purchasing by Competitive Selection. Under this code, the State is allowed to purchase from other state agencies, including state-assisted institutions of higher education, without the restrictions related to non-competitive bids.

3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each: N/A

5. If lowest bid was not accepted, explain criteria for award: N/A

ORDINANCE #: 1542-2025

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 6/10/2025
