

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other Fire Safety Services was the lowest response but had exceptions that are minor technicalities and acceptable to the Fire Department
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2. Detailed explanation of reason (must be completed by division):

It is necessary to waive City Code bid procedure because although Fire Safety Services was the lowest bidder and recipient of the contract, they had exceptions to their bid that were mere technicalities and acceptable to Fire.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
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4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 0887-2010

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
