
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- ☒ Sole source manufacturer/distributor.
- ☐ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☒ Sole company offering this unique service.
- ☐ Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Vendor is the developer and sole provider of Matrix Software and Services

3. Describe efforts to determine/verify that the company is the sole source:

Vendor has been the sole provider since winning the bid in 2015 under ordinance 1028-2015.

4. Indicate how the price or fee structure was determined:

Cost proposal provided by vendor.

Ordinance No.: 2127-2025

Approved By: Authorized Approval on Corresponding Legislative File
